

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
[www.modmr.gov.bd](http://www.modmr.gov.bd)

Memo No. 51.00.0000.250.25.020.11(Part-1)

Date: 18.05.2017

To : Chief Accounts Officer  
Ministry of Disaster Management and Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to Collect Maxican visa from embassy of Maxico in New Delhi, India for delegates of "2017 Global Platform for Disaster Risk Reduction" which will be held 22-26 May, 2017.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. Md. Mamunur Rashid, Senior Assistant Secretary, Ministry of Disaster Management and Relief to collect Maxican visa for delegates of "2017 Global Platform for Disaster Risk Reduction" from embassy of Maxico in New Delhi, India. The list of Delagates are given below:

No	Name of Participants
1.	Mr. Mofazzal Hossain Chowdhury Maya, Bir Bikram, MP and Hon'ble Minister, Ministry of Disaster Management & Relief
2.	Mrs. Parveen Chowdhury, wife of Hon'ble Minister.
3.	Mr. Dharendra Debnath Shambhu. MP, Hon'ble Chairman, Standing Committee on Ministry of Disaster Management & Relief
4.	Mr. Saber Hossain Chowdhury, MP, President of Inter Parliamentary Union, and Hon'ble Chairman, Standing Committee on Ministry of Textiles & Jute
5.	Mr. Talukder Abdul Khaleque, MP and Member, Standing Committee on Ministry of Disaster Management & Relief
6.	Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management & Relief.
7.	Mr. Md. Reaz Ahmed, Director General (Additional Secretary), Department of Disaster Management
8.	Mr. Satyabrata Saha, Additional Secretary, Ministry of Disaster Management & Relief.
9.	Mr. Md. Zakir Hossain Akanda, Additional Secretary, Ministry of Disaster Management & Relief, Dhaka
10.	Mr. M Khalid Mahmood, Director (Joint Secretary), Department of Disaster Management
11.	Mr. Ardhendu Shekhar Roy, Joint Secretary, Ministry of Disaster Management & Relief
12.	Mr. Md. Abu Taher, Joint Secretary and PS to Minister, Ministry of Disaster Management & Relief
13.	Professor Dr. A S M Maksud Kamal, Chairman, Department of Disaster Science and Management, Dhaka University, Dhaka
14.	Professor Mahbuba Nasreen, Director, Institute of Disaster Management and Vulnerability Studies, University of Dhaka, Dhaka
15.	Mr. Mohammad Manirul Islam, Deputy Secretary, Ministry of Disaster Management and Relief
16.	Mr. Md. Rashedujjaman, Director, Ministry of Foreign Affairs
17.	Mr. Reshad Md. Ekram Ali, Director & Branch Chief (Urban and Engineering Geology), Geological Survey of Bangladesh, Ministry of Power, Energy and Mineral Resources
18.	Ms. Farah kabir, Country Director, Action Aid Bangladesh
19.	Mr. Mr. Naoki Matsumura, Country Programme Coordinator (Disaster Management), JICA, Dhaka
20.	Ms. Liley Begum, Community Leader, Action Aid Bangladesh
21.	A M Nasir Uddin, Manager-DRR, Action Aid Bangladesh
22.	Mr. Tapan Kumar Biswas, Journalist, Doinik Jonokontho

02. Terms and conditions:

- a. While travelling in New Delhi, India, he will be treated as on duty.
- b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency.

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- c. Bangladesh government will bear all the expenses in this travel.
  - d. He will leave Dhaka for New Delhi, India on 18 May, 2017 or on a nearer date and will leave New Delhi, India for Dhaka on 21 May, 2017 or on a nearer date.
  - e. He will not be allowed to stay abroad more than the approved period.
02. This order is issued with approval of the competent authority.

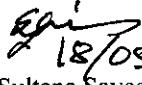
Sd/-  
(Sultana Sayeeda)  
Deputy Secretary (Training)  
Tel: +88-02-9555088  
e-mail: dsttraining@modmr.gov.bd

Memo No. 51.00.0000.250.25.020.11(Part-1)-82

Date: 18.05.2017

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. High Commissioner for the People's Republic of Bangladesh in New Delhi, EP-39,  
Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi, Delhi 110021, India.
04. H.E. High Commissioner of India in Bangladesh, House no-2, Road -142, Gulshan-1, Dhaka-1212.
05. H.E. Ambassador, Mexican Embassy in New Delhi, India, C8 Anand Niketan, New Delhi 110021, India
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
09. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbal).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Mr. Md. Mamunur Rashid, Senior Assistant Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
13. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).

  
18/05/17  
(Sultana Sayeeda)  
Deputy Secretary (Training)