

[To be substitute bearing same date & memo]  
Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
[www.modmr.gov.bd](http://www.modmr.gov.bd)

Memo No-51.00.0000.250.25.020.11(Part-1)

Date- 28/02/2017

To : Chief Accounts Officer  
Ministry of Disaster Management and Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "UNISDR Asia Partnership (IAP) Meeting" to be held in Ulaanbaatar, Mongolia from 05-07 April, 2017.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. Md. Abu Taher, Joint Secretary, Ministry of Disaster Management and Relief to participate in "UNISDR Asia Partnership (IAP) Meeting" to be held in Ulaanbaatar, Mongolia from 05-07 April, 2017 under the following terms and conditions:

- a. While participating in the meeting on journey to & from he will be treated as on duty.
  - b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency.
  - c. Organizing authority will bear all the expenses of the participation.
  - d. He will leave Dhaka for Ulaanbaatar, Mongolia on 04 April, 2017 or on a nearer date and will leave Ulaanbaatar, Mongolia for Dhaka on 08 April, 2017 or on a nearer date.
  - e. He will not be allowed to stay abroad more than the approved period.
  - f. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.
02. This order is issued with approval of the competent authority.

Sd/-  
(Momena Khatun)  
Deputy Secretary (Training)  
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Memo No-51.00.0000.250.25.020.11(Part-1)-32

Date- 28/02/2017

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs/Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
03. Mongolian Honorary Consulate in Dhaka, Bangladesh, Anchor Tower, 108 Bir Uttam C R Datta Road (1/1, Sonargaon Road), Dhaka, Bangladesh.
04. H.E. Ambassador, Embassy of People's Republic of Bangladesh, Beijing, China, 42 Guang Hua Lu, Beijing 100600
05. H.E. Ambassador, Mongolia Embassy in New Delhi, 34, Archbishop Makarios Marg 110003, New Delhi, India.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Asia), Ministry of Foreign Affairs, Dhaka.
08. Mr. Md. Abu Taher, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
09. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
10. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbal).
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
13. Ms. Madhavi Ariyabandu, Officer-in-Charge, UNISDR Asia & the Pacific, Bangkok, c/o UNESCAP, UN Conference Centre Building, Rajdamnern Nok Avenue, Bangkok 10200, Thailand.
14. System Analyst, Ministry of Disaster Management and Relief, Dhaka (With request to upload in the website).

*Momena Khatun*  
(Momena Khatun)  
Deputy Secretary (Training)