

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.05.017.15-

Date- 24/04/ 2016

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Post Disaster Needs Assessment (PDNA)" in Colombo, Sri Lanka on 26-29 April, 2016.

I have been directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of 1) Mr. Md. Morshad kamal, Assistant Director, Department of Disaster Management, 2) Mr. Abul Kalam Azad, Assistant Director, Department of Disaster Management to participate in "Post Disaster Needs Assessment (PDNA)" in Colombo, Sri Lanka on 26-29 April, 2016 under the following terms and conditions:

- a. While participating in the training on journey to & from they will be treated as on duty.
- b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
- c. United Nations Development Programme (UNDP) will bear all the expenses of the participations.
- d. They will leave Dhaka for Sri Lanka on 25 April, 2016 or on a nearer date and will leave Sri Lanka for Dhaka on 30 April, 2016 or on a nearer date.
- e. They will not be allowed to stay abroad more than the approved period.
- f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.

02. This order is issued with approval of the competent authority.

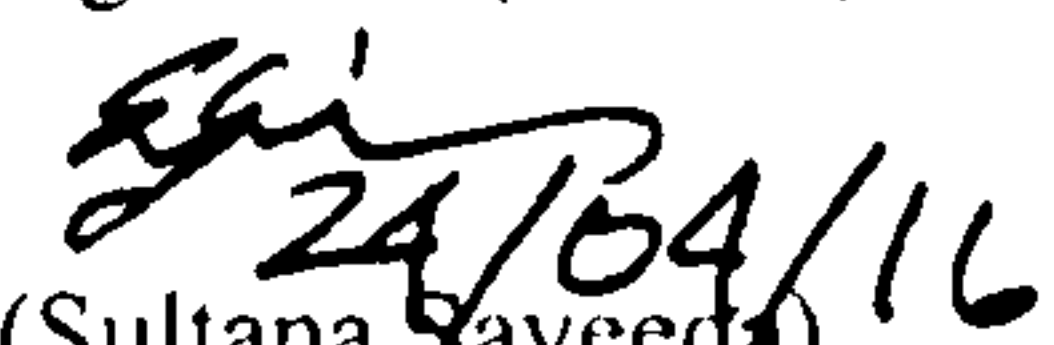
Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: +88029555088
e-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.250.05.017.15- 73

Date- 24/04/ 2016

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. High Commissioner of Bangladesh in Colombo, Sri Lanka, 7 Gregory's Road, 47 Sri Earnest de Silva Mw.Colombo, Sri Lanka.
04. H.E. High Commissioner of Sri Lanka, Bangladesh, House No. 15 (NW) Road No.50 Gulshan-2, Dhaka- 1212.
05. Director General, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. Director(Asia) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
09. Director, Hazrat Shahjalal International Airport, Dhaka.
10. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
11. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. System Analyst, Ministry of Disaster Management and Relief, Dhaka.
13. Mr. Md. Morshad kamal, Assistant Director, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
14. Mr. Abul Kalam Azad, Assistant Director, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
15. Mr. Khurshid Alam, Assistant Country Director, United Nations Development programme (UNDP).


(Sultana Sayeeda)
Deputy Secretary (Training)