

To be substitute bearing same date & same memo
Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.024.11(Part-1)-

Dated: 21.03.2016

To : Chief Accounts Officers
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Relevant Government Officials visit to Japan under the project for "Disaster Risk Management Capacity Enhancement- 37th YLP" to be held from 04 - 12 April, 2016 in Japan.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh delegation to participate in "Relevant Government Officials visit to Japan under the project for "Disaster Risk Management Capacity Enhancement- 37th YLP" to be held from 04 -12 April, 2016 in Japan, under the following terms and conditions:

Sl. No	Name of Participants	
1	Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief, Dhaka.	Team Leader
2	Mr. Md. Golam Mostofa, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.	Member
3	Mr. Md. Reaz Ahmed, Director General, Department of Disaster Management, Ministry of Disaster Management and Relief, Dhaka.	Member
4	Brigadier General Ali Ahmed Khan, Psc, Director General, Bangladesh Fire Service and Civil Defence, Ministry of Home Affairs, Dhaka.	Member
5	Mr. Md. Shamsur Rahman, Director (Joint Secretary), Department of Disaster Management, Ministry of Disaster Management and Relief, Dhaka.	Member
6	Mr. Md. Mohsin, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.	Member
7	Mr. Md. Rois Uddin, Joint Secretary, Local Government Division, Dhaka.	Member
8	Mr. Khandaker Ahsan Hossain, Joint Chief; Agriculture, Water Resource and Rural Institution Division, Planning commission, Dhaka.	Member
9	Mr. Md. Maqbul Hussain, Director, Bangladesh Water Development Board, Ministry of Water Resources, Dhaka.	Member
10	Mr. Iftekhar Ahmed, Superintending Engineer (Planning), LGED Head Office, Local Government Division, Dhaka.	Member
11	Mr. Shah Nurul Quadir, Executive Engineer, LGED Head Office, Dhaka	Member
12	Mr. Mohammad Nasim Ahmed, Senior Assistant Secretary, Economic Relations Division, Ministry of Finance, Dhaka.	Member
13	Ms. Farzana Ahmed, Assistant Engineer, Bangladesh Water Development Board, Ministry of Water Resources, Dhaka.	Member


- a. While participating in the programme and on journey to & from they will be treated as on duty.
- b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
- c. Japan International Cooperation Agency (JICA) will bear the expenses of the participations.
- d. They will leave Dhaka for Japan on 03 April, 2016 or on a nearer date and will leave Japan for Dhaka on 13 April, 2016 or on a nearer date.
- e. Due to unavailability of flight participants will make transit in Singapore.
- f. Mrs. Farjana Siddiqua, spouse of Secretary, Ministry of Disaster Management and Relief is invited by JICA and JICA will bear her all expenses in this regard.

02. This order is issued with approval of the competent authority.

Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: +88029555088
e-mail: dstraining@modmr.gov.bd

Copy forwarded for kind information and necessary action to: (Not according to seniority)

01. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
02. Senior Secretary, Ministry of Public Administration/Home Affairs/Ministry of Finance/Economic Relations Division, Dhaka.
03. Secretary, Ministry of Foreign Affairs/ Ministry of Water Resources /Local Government Division/Planning commission, Dhaka.
04. Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief, Dhaka.
05. Mrs. Farjana Siddiqua, spouse of Secretary, Ministry of Disaster Management and Relief, Dhaka.
06. H.E.Ambassador, Embassy of Japan in Bangladesh, plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
07. H.E.Ambassador, Embassy of the Peoples Republic of Bangladesh in Japan, 4-15-15 Meguro, Meguro-Ku, Tokyo-153-0063.
08. Mr. Md. Golam Mostofa, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
09. Mr. Md. Reaz Ahmed, Director General, Department of Disaster Management, Dhaka.
10. Brigadier General Ali Ahmed Khan, Psc, Director General, Bangladesh Fire Service and Civil Defence. 92-93 Mohakhali, Dhaka. Ministry of Disaster Management and Relief, Dhaka.
11. Director General, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
12. Director General, Bangladesh Water Development Board, Dhaka.
13. Director General, Immigration and Passport, Agargaon, Dhaka.
14. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
15. Chief Engineer, LGED Head Office, Dhaka.
16. Mr. Md. Shamsur Rahman, Director (Joint Secretary), Department of Disaster Management 92-93 Mohakhali, Dhaka.
17. Mr. Md. Mohsin, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
18. Mr. Md. Rois Uddin, Joint Secretary, Local Government Division, Dhaka.
19. Director, Hazrat Shahjalal International Airport, Dhaka.
20. Mr. Khandaker Ahsan Hossain, Joint Chief, Agriculture, Water Resource and Rural Institution Division, Planning commission, Dhaka.
21. Mr. Md. Maqbul Hussain, Director, Bangladesh Water Development Board, Dhaka.
22. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
23. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
24. Mr. Iftekhar Ahmed, Superintending Engineer (Planning), LGED Head Office, Local Government Division.
25. Mr. Shah Nurul Quadir, Executive Engineer, LGED Head Office, Dhaka.
26. Mr. Mohammad Nasim Ahmed, Senior Assistant Secretary, Economic Relations Division Ministry of Finance.
27. Ms. Farzana Ahmed, Assistant Engineer, Bangladesh Water Development Board, Ministry of Water Resources.
28. System Analyst, Ministry of Disaster Management and Relief, Dhaka.
29. Mr. Koichi Kitamura, Representative, JICA, Bangladesh Office, Dhaka.


21.03.16
(Sultana Sayeeda)
Deputy Secretary (Training)