

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
[www.modmr.gov.bd](http://www.modmr.gov.bd)

Memo No-51.00.0000.250.25.046.11-

Date- 20/06/2016

To : Chief Accounts Officer  
Ministry of Disaster Management and Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Training on Climate Change and Disaster Risk Management in Planning and Investments in New Delhi, India (27-29 June, 2016)".

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Dr. Ardhendu Shekhar Roy, Joint Secretary, Ministry of Disaster Management and Relief to participate in "Training on Climate Change and Disaster Risk Management in Planning and Investments in New Delhi, India (27-29 June, 2016)" under the following terms and conditions:

- a. While participating in the training on journey to & from he will be treated as on duty.
  - b. He will draw her pay & allowances in local currency, no part of it shall be drawn in foreign currency.
  - c. Asian Development Bank (ADB) will bear all the expenses of the participations.
  - d. He will leave Dhaka for New Delhi, India on 26 June, 2016 or on a nearer date and will leave New Delhi, India for Dhaka on 30 June, 2016 or on a nearer date.
  - e. He will not be allowed to stay abroad more than the approved period.
  - f. Ms. Ranjana Roy, spouse of Dr. Ardhendu Shekhar Roy will accompany him; all the expenses of her visit will be borne by him.
  - g. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.
02. This order is issued with approval of the competent authority.

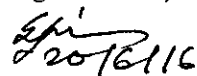
Sd/-  
(Sultana Sayeeda)  
Deputy Secretary (Training)  
Tel: +88029555088  
e-mail: [dstraining@modmr.gov.bd](mailto:dstraining@modmr.gov.bd)

Memo No-51.00.0000.250.25.046.11- 129

Date- 20/06/2016

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. High Commissioner for the People's Republic of Bangladesh in New Delhi, EP-39,  
Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi, Delhi 110021, India.
04. H.E. High Commissioner of India in Bangladesh, House no-2, Road -142, Gulshan-I, Dhaka-1212.
05. Director General, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. Dr. Ardhendu Shekhar Roy, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
09. Ms. Ranjana Roy, spouse of Dr. Ardhendu Shekhar Roy, Ministry of Disaster Management and Relief, Dhaka.
10. Director(Asia) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
13. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).

  
20/6/16  
(Sultana Sayeeda)  
Deputy Secretary (Training)