

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
[www.modmr.gov.bd](http://www.modmr.gov.bd)

Memo No-51.00.0000.250.18.021.14-

Date- 25-01- 2016

To : Chief Accounts Officer  
Ministry of Disaster Management and Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Asian Conference on Disaster Reduction 2016" to be held from 25-26 February, 2016 in Phuket, Thailand.

I have been directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief to participate in "Asian Conference on Disaster Reduction 2016" to be held from 25-26 February, 2016 in Phuket, Thailand under the following terms and conditions:

- a. While participating in the Conference and on journey to and from he will be treated as on duty.
  - b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency.
  - c. If the organizer doesn't bear the expenses of Secretary according to his entitlement, rest of the expenses will be borne by Government of Bangladesh as per existing rules.
  - d. He will leave Dhaka for Thailand on 24 February 2016 or on a nearer date and will leave Thailand for Dhaka on 28 February, 2016 or on a nearer date.
02. This order is issued with approval of the competent authority.

Sd/-  
(Sultana Sayeeda)  
Deputy Secretary (Training)  
Tel: +88029555088  
e-mail: [dstraining@modmr.gov.bd](mailto:dstraining@modmr.gov.bd)

Memo No-51.00.0000.250.18.021.14-11

Date- 25-01- 2016

Copy forwarded for kind information and necessary action to: (Not according to seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka.
4. Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief, Dhaka.
5. H.E. High Commissioner of the People's Republic of Bangladesh in Thailand.
6. H.E. Ambassador of the Royal Thai Embassy in Bangladesh, 18 & 20 Madani Avenue, Baridhara, Dhaka.
7. Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
8. Director General (Additional Secretary), Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
9. Director General, Immigration and Passport, Agargaon, Dhaka.
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
11. Director(Asia) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
14. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
15. System Analyst, Ministry of Disaster Management and Relief, Dhaka.
16. Masanori HAMADA, Chairman, Asian Disaster Reduction Center, Phuket, Thailand.
17. Protocol officer, Ministry of Disaster Management and Relief, Dhaka.

  
(Sultana Sayeeda)  
Deputy Secretary (Training)