

[To be substituted bearing same date and memo]  
Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
www.modmr.gov.bd

Memo No-51.00.0000.250.25.020.16-

Date- 20/07/2017

**Government Order**

Subject: Government Order to factory visit in Japan from 22-29 July, 2017.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh delegation from Ministry of Disaster Management and Relief to factory visit in Japan from 22-29 July, 2017 or 08 (eight) days from the date of travelling under the following terms and conditions:

Sl No.	Name, Designation and Address
1.	Mr. Shahid Motaher Hossan, project Director (Joint Secretary), Procurement of Equipment for Search Rescue Operation for Earthquake and Other Disaster project (Phase-2), Department of Disaster Management
2.	Mr. Muhammad Mahbubul Alam, Professor, Bangladesh University of Engineering and Technology (BUET)
3.	Mr. Shaikh Khalilur Rahman, Deputy Project Director (Deputy Secretary), Procurement of Equipment for Search Rescue Operation for Earthquake and Other Disaster project (Phase-2), Department of Disaster Management
4.	Mr. Mohammad Nurul Islam, Assistant Secretary, Ministry of Disaster management and Relief

- a. While participating in the visit on journey to & from they will be treated as on duty.
  - b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
  - c. Organizing authority will bear all the expenses of the participations.
  - d. They will leave Dhaka for Japan on 21 July, 2017 or on a nearer date and will leave Japan for Dhaka on 29 July, 2017 or on a nearer date.
  - e. They will not be allowed to stay abroad more than 08 (eight) days from the date of travelling.
  - f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of their return in the country.
02. This order is issued with approval of the competent authority.

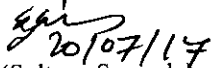
Sd/-  
(Sultana Sayeeda)  
Deputy Secretary (Training)  
Tel: +88-02-9555088  
E-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.250.25.020.16- 151

Date- 20/07/2017

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration, Dhaka.
02. Secretary, Ministry of Foreign Affairs/Home Affairs, Dhaka.
03. H.E. Ambassador, Embassy of Japan in Bangladesh, plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
04. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Japan, 4/15/15 Meguro, Meguro-ku, Tokyo-153-0063.
05. Director General, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. Mr. Shahid Motaher Hossan, project Director (Joint Secretary), Procurement of Equipment for Search Rescue Operation for Earthquake and Other Disaster project (Phase-2), Department of Disaster Management, Dhaka.
09. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbal).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Mr. Muhammad Mahbubul Alam, Professor, Bangladesh University of Engineering and Technology (BUET), Dhaka.
12. Mr. Shaikh Khalilur Rahman, Deputy Project Director (Deputy Secretary), Procurement of Equipment for Search Rescue Operation for Earthquake and Other Disaster project (Phase-2), Department of Disaster Management, Dhaka.
13. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
15. Mr. Mohammad Nurul Islam, Assistant Secretary, Ministry of Disaster management and Relief, Dhaka.

  
20/07/17  
(Sultana Sayeeda)  
Deputy Secretary (Training)