

[To be substituted bearing same date and memo]
 Government of the People's Republic of Bangladesh
 Ministry of Disaster Management & Relief
 (Training Branch)
 Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.250.25.020.11(Part-1)

Date: 18.05.2017

To: Chief Accounts Officer
 Ministry of Disaster Management & Relief
 16, Abdul Gani Road, Dhaka-1000.

Subject: Sanction of Bangladesh Delegation for participating "2017 Global Platform for Disaster Risk Reduction" to be held on 22-26 May, 2017 in Cancun, Maxico.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh delegation led by hon'ble minister to participate in "2017 Global Platform for Disaster Risk Reduction" to be held on 22-26 May, 2017 in Cancun, Maxico as stated below:

No	Name of Participants		Name of Sponsor Organization
1.	Mr. Mofazzal Hossain Chowdhury Maya, Bir Bikram, MP and Hon'ble Minister, Ministry of Disaster Management & Relief	Team Leader	Cabinet Division
2.	Mr. Dharendra Debnath Shambhu. MP, Hon'ble Chairman, Standing Committee on Ministry of Disaster Management & Relief	Member	"Construction of bridges/culverts more or less 15 meter on the rural roads" Project
3.	Mr. Saber Hossain Chowdhury, MP, President of Inter Parliamentary Union, and Hon'ble Chairman, Standing Committee on Ministry of Textiles & Jute	Member	Inter Parliamentary Union
4.	Mr. Talukder Abdul Khaleque, MP and Member, Standing Committee on Ministry of Disaster Management & Relief	Member	"Construction of bridges/culverts more or less 15 meter on the rural roads" Project
5.	Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management & Relief.	Member	JICA
6.	Mr. Md. Reaz Ahmed, Director General (Additional Secretary), Department of Disaster Management	Member	JICA
7.	Mr. Satyabrata Saha, Additional Secretary, Ministry of Disaster Management & Relief.	Member	UNDP
8.	Mr. Md. Zakir Hossain Akanda, Additional Secretary, Ministry of Disaster Management & Relief, Dhaka	Member	World Vision
9.	Mr. M Khalid Mahmood, Director (Joint Secretary), Department of Disaster Management	Member	Department of Disaster Management
10.	Mr. Ardhendu Shekhar Roy, Joint Secretary, Ministry of Disaster Management & Relief	Member	UNDP
11.	Mr. Md. Abu Taher, Joint Secretary and PS to Minister, Ministry of Disaster Management & Relief	Member	UNDP
12.	Professor Dr. A S M Maksud Kamal, Chairman, Department of Disaster Science and Management, Dhaka University, Dhaka	Member	Personal Management
13.	Professor Mahbuba Nasreen, Director, Institute of Disaster Management and Vulnerability Studies, University of Dhaka, Dhaka	Member	Personal Management
14.	Mr. Mohammad Manirul Islam, Deputy Secretary, Ministry of Disaster Management and Relief	Member	World Vision
15.	Mr. Md. Rashedujjaman, Director, Ministry of Foreign Affairs	Member	Ministry of Foreign Affairs



16.	Ms. Farah kabir, Country Director, Action Aid Bangladesh	Member	Action Aid
17.	Mr. Mr. Naoki Matsumura, Country Programme Coordinator (Disaster Management), JICA, Dhaka	Member	JICA
18.	Ms. Liley Begum, Community Leader, Action Aid Bangladesh	Member	Action Aid
19.	A M Nasir Uddin, Manager-DRR, Action Aid Bangladesh	Member	Action Aid
20.	Mr. Tapan Kumar Biswas, Journalist, Doinik Jonokontho	Member	World Vision

2. Mrs. Parveen Chowdhury, wife of hon'ble minister will accompany him and hon'ble minister will bear all the expenses to his wife. Hon'ble minister, his spouse and Mr. Md. Abu Taher, Joint Secretary (PS to Minister) will have to make a transit for New York, USA from 26-30 May, 2017 on their return. They will leave New York, USA for Dhaka on 31 May, 2017.

3. It should be mentioned that after completion the conference Mr. Md Shah Kamal, Secretary, Ministry of Disaster Management & Relief, Mr. Md. Reaz Ahmed, Director General (Additional Secretary), Department of Disaster Management and Mr. Mr. Naoki Matsumura, Country Programme Coordinator (Disaster Management), JICA will attend "Disaster Risk Management Knowledge Exchange" to be held in Mexico from 28 May-03 June, 2017. Japan International Cooperation Agency (JICA) will bear all the expenses of the participations in this knowledge Exchange.

4. The terms and conditions are as follows:

- a. While participating the conference and on journey to & from, they will be treated as on duty.
- b. They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency.
- c. The travel and other costs of hon'ble minister will be borne by Cabinet Division, Government of the People's Republic of Bangladesh
- d. Expenses of the participants will be borne by the organizations as shown against their name and officers will be allowed to draw additional expenses according to their entitlement if sponsoring organization's expenses does not cover the expenses as per entitlement.
- e. Delegation team will leave Dhaka for Maxico on 20 May, 2017 or on a nearer date and will leave Maxico for Dhaka on 27 May, 2017 or on a nearer date. Mr. Md Shah Kamal, Secretary, Ministry of Disaster Management & Relief, Mr. Md. Reaz Ahmed, Director General (Additional Secretary), Department of Disaster Management and Mr. Mr. Naoki Matsumura, Country Programme Coordinator (Disaster Management), JICA will leave Maxico for Dhaka on 04 June, 2017 or on a nearer date.

5. This order is issued with the approval of the competent authority.

Sd/-
(Sultana Sayeeda)
Deputy Secretary
Phone: +88-02-9555088

Memo No. 51.00.0000.250.25.020.11(Part-1)-83


Date: 18.05.2017

Copy Forwarded for kind information and necessary action to (not according to seniority) :

1. Mr. Mofazzal Hossain Chowdhury Maya, Bir Bikram, MP and Hon'ble Minister, Ministry of Disaster Management & Relief, Dhaka.
2. Mrs. Parveen Chowdhury, wife of Mr. Mofazzal Hossain Chowdhury Maya, Bir Bikram, MP and Hon'ble Minister, Ministry of Disaster Management & Relief, Dhaka.
3. Mr. Dharendra Debnath Shambhu. MP, Hon'ble Chairman, Standing Committee on Ministry of Disaster Management & Relief, Dhaka.
4. Mr. Saber Hossain Chowdhury, MP, President of Inter Parliamentary Union, and Hon'ble Chairman, Standing Committee on Ministry of Textiles & Jute, Dhaka.
5. Talukder Abdul Khaleque, MP and Member, Standing Committee on Ministry of Disaster Management & Relief, Dhaka.
6. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.



7. Chief Secretary, Prime Minister's Office, Tejgaon, Dhaka.
8. Senior Secretary, Ministry of Public Administration, Dhaka.
9. Secretary, Ministry of Foreign Affairs/ Home Affairs, Dhaka.
10. Mr. Md Shah Kamal, Secretary, Ministry of Disaster Management & Relief, Dhaka.
11. H.E. Ambassador, Bangladeshi Embassy in Mexico City, Sierra Gorda # 145, Colonia Lomas De Chapultepec, Delegación Miguel Hidalgo, C.P. 11000, Mexico City, Mexico.
12. H.E. Ambassador, Mexican Embassy in New Delhi, India, C8 Anand Niketan, New Delhi 110021, India.
13. Director General (Counselor), Ministry of Foreign Affairs, Dhaka.
14. Director General, Immigration and Passport, Agargaon, Dhaka.
15. Mr. Md Reaz Ahmed, Director General, Department of Disaster Management, Dhaka.
16. Mr. Satyabrata Saha, Addl. Secretary (DMP), Ministry of Disaster Management & Relief, Dhaka.
17. Mr. Md. Zakir Hossain Akanda, Additional Secretary, Ministry of Disaster Management & Relief, Dhaka.
18. Project Director, Construction of bridges/culverts more or less 15 meter on the rural roads Project.
19. Professor Dr. A S M Maksud Kamal, Chairman, Department of Disaster Science and Management, Dhaka University.
20. Mr. M Khalid Mahmood, Director (Joint Secretary), Department of Disaster Management
21. Mr. Ardhendu Shekhar Roy, Joint Secretary, Ministry of Disaster Management & Relief, Dhaka.
22. Mr. Md. Abu Taher, Joint Secretary and P.S. to Minister, Ministry of Disaster Management & Relief, Dhaka.
23. Professor Mahbuba Nasreen, Director, Institute of Disaster Management and Vulnerability Studies, University of Dhaka, Dhaka.
24. Director (America), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
25. Director, Hazrat Shahjalal International Airport, Dhaka.
26. Mr. Mohammad Manirul Islam, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
27. Mr. Md. Rashedujjaman, Director, Ministry of Foreign Affairs, Dhaka.
28. Ms. Farah kabir, Country Director, Action Aid Bangladesh.
29. Mr. Mr. Naoki Matsumura, Country Programme Coordinator (Disaster Management), JICA, Dhaka.
30. Ms. Liley Begum, Community Leader, Action Aid Bangladesh
31. A M Nasir Uddin, Manager-DRR, Action Aid Bangladesh.
32. Mr. Tapan Kumar Biswas, Journalist, Doinik Jonokontho.
33. PS to Secretary, Ministry of Disaster Management & Relief, Dhaka.
34. PS to President of Parliamentary Standing Committee for the Ministry of Disaster Management & Relief.
35. PS to hon'ble Speaker, Bangladesh National Parliament.
36. PS to Senior Secretary, Bangladesh National Parliament.
37. PS to Member of Parliament (Mr Saber Hossain Chowdhury) and Chairman IPU.
38. UNDP, Dhaka office, JICA, Dhaka office, World Vision, Dhaka office.
39. System Analyst, Ministry of Disaster Management & Relief, Dhaka (For uploading to webside).
40. Protocol Officer, Ministry of Disaster Management & Relief, Dhaka.


(Sultana Sayeeda)
Deputy Secretary