

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.004.17-

Date- 25/07/2017

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Preparatory Meeting to the First BIMSTEC Annual Disaster Management Exercise" to be held in New Delhi, India from 08-09 August, 2017.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to (1) Dr. Ardhendu Shekhar Roy, Joint Secretary, Ministry of Disaster Management and Relief and (2) Mr. Shabbir Ahmmad, Senior Assistant Secretary, Ministry of Disaster Management and Relief to participate in "Preparatory Meeting to the First BIMSTEC Annual Disaster Management Exercise" to be held in New Delhi, India from 08-09 August, 2017 under the following terms and conditions:

- a. During participation on the meeting and on journey to & from they will be treated as on duty.
 - b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
 - c. Organizing authority will bear all the expenses of their participation.
 - d. They will leave Dhaka for New Delhi, India on 07 August, 2017 or on a nearer date and will leave New Delhi, India for Dhaka on 10 August, 2017 or on a nearer date.
 - e. They will not be allowed to stay abroad more than approved period.
 - f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of their return in the country.
 - g. Ex-Bangladesh leave for the duration of 01-06 August, 2017 has been granted on behalf of Mr. Shabbir Ahmmad, Senior Assistant Secretary. Accordingly he accompanied with his spouse Mrs. Sabina Yeasmin will leave Bangladesh for Kolkata, India on 01 August 2017 or nearer date. Expense of his spouse's visit will be borne by his spouse. He will participate in "Preparatory Meeting to the First BIMSTEC Annual Disaster Management Exercise" to be held in New Delhi, India from 08-09 August, 2017 after completion of his ex-Bangladesh leave.
02. This order is issued with approval of the competent authority.


Sd/-
(Sultana Sayeeda)
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Memo No-51.00.0000.250.25.004.17- 156

Date- 25/07/2017

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration, Dhaka.
02. Secretary, Ministry of Foreign Affairs/Home Affairs, Dhaka.
03. H.E. High Commissioner for the People's Republic of Bangladesh in New Delhi, EP-39, Dr. S. Radhakrishnan marg, Chanakyapuri, new Delhi, Delhi 110021, India.
04. H.E. High Commissioner of India in Bangladesh, House no-2, Road-142, Gulshan-1, Dhaka-1212.
05. Director General, Immigration and Passport, Agargaon, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
07. Dr. Ardhendu Shekhar Roy, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
08. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbal).
09. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Mr. Shabbir Ahmmad, Senior Assistant Secretary, Ministry of Disaster Management and Relief, Dhaka.
11. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).


(Sultana Sayeeda)
Deputy Secretary (Training)