

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.24.014.15

Date- 17-05-2017

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in Seminar on "Flood Control and Disaster Reduction Technology and Management for Developing Countries" to be held from 23 May -12 June, 2017 in Changsha, Hunan Province, China.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh delegation from Ministry of Disaster Management and Relief to participate in Seminar on "Flood Control and Disaster Reduction Technology and Management for Developing Countries" to be held from 23 May -12 June, 2017 in Changsha, Hunan Province, China under the following terms and conditions:

Sl No.	Name	Address
1	Mr. Md. Yousuf Ali Director (Joint Secretary)	Department of Disaster Management, 92-93, Mohakhali, C/A, Dhaka.
2	Mr. Mohd. Aminul Islam Deputy Secretary	Ministry of Disaster Management and Relief, Bangladesh Secretariat, Dhaka-1000
3	Ms. Shaila Yasmin Deputy Director (Deputy Secretary)	Department of Disaster Management, 92-93, Mohakhali, C/A, Dhaka
4	Ms. Lutfun Nahar Deputy Director (Deputy Secretary)	Department of Disaster Management, 92-93, Mohakhali, C/A, Dhaka
5	Mr. A.S.M. Shahidul Islam Milon APS to Minister	Ministry of Disaster Management and Relief, Bangladesh Secretariat, Dhaka-1000

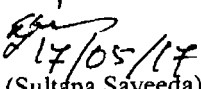
- a. While participating in the Seminar on journey to & from they will be treated as on duty.
- b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
- c. Organizing authority will bear all the expenses of the participations.
- d. They will leave Dhaka for China on 22 May, 2017 or on a nearer date and will leave China for Dhaka on 13 June, 2017 or on a nearer date.
- e. They will not be allowed to stay abroad more than the approved period.
- f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of their return in the country.

02. This order is issued with approval of the competent authority.

Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: +88-02-9555088
E-mail: dstraining@modmr.gov.bd

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration, Dhaka.
02. Secretary, Ministry of Foreign Affairs/Home Affairs, Dhaka.
03. H.E. Ambassador, Embassy of people's Republic of Bangladesh, Beijing, China, 42 Guang Hua Lu, Beijing 100600.
04. H.E. Ambassador, Embassy of the Republic of China, Plot# 2 & 4, Embassy Road, Block# 1, Baridhara, Dhaka-1212.
05. Director General, Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. Mr. Md. Yousuf Ali, Director (Joint Secretary), Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
09. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbal).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Mr. Mohd. Aminul Islam, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. Ms. Shaila Yasmin, Deputy Director (Deputy Secretary), Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
13. Ms. Lutfun Nahar, Deputy Director (Deputy Secretary), , Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
13. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. Mr. A.S.M. Shahidul Islam Milon, APS to Minister, Ministry of Disaster Management and Relief, Dhaka.


17/05/17
(Sultana Sayeeda)
Deputy Secretary (Training)