

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.020.16-

Date- 28-03-2017

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "16th ARF Inter-Sessional Meeting on Disaster Relief" to be held at 03 April, 2017 in Bangkok, Thailand.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. M Khalid Mahmood, Director (Joint Secretary), Department of Disaster Management to participate in "16th ARF Inter-Sessional Meeting on Disaster Relief" to be held at 03 April, 2017 in Bangkok, Thailand under the following terms and conditions:

- a. While participating in the forum on journey to & from he will be treated as on duty.
 - b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency.
 - c. Bangladesh Government will bear all the expenses of the participation.
 - d. He will leave Dhaka for Bangkok, Thailand on 02 April, 2017 or on a nearer date and will leave Bangkok, Thailand for Dhaka on 04 April, 2017 or on a nearer date.
 - e. He will not be allowed to stay abroad more than the approved period.
 - f. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.
02. This order is issued with approval of the competent authority.

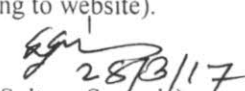
Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: +88-02-9555088
e-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.250.25.020.16-47

Date- 28-03-2017

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration, Dhaka.
02. Secretary, Ministry of Foreign Affairs/Home Affairs, Dhaka.
03. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Thailand, 47/8, Ekamai Soi 30, Sukhumvit 63, Bangkok 10110, Thailand.
04. H.E. Ambassador, Thai Embassy in Dhaka, Bangladesh, House No.14, Road No.11, Baridhara, Dhaka 1212, Bangladesh.
05. Director General, Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
09. Mr. M Khalid Mahmood, Director (Joint Secretary), Department of Disaster Management, 92-93 Mohakhali, C A, Dhaka.
10. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
- ✓ 13. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).


(Sultana Sayeeda)
Deputy Secretary (Training)