

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.018.14-

Date- 24/02/ 2016

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Introduction to Child-Centered Disaster Risk Reduction (CC-DRR) in Kathmandu, Nepal".

I have been directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of 1) Mr. Sultan Mahmud, Joint Secretary, Ministry of Disaster Management and Relief, 2) Mr. Abdur Rahman, Deputy Director (Deputy Secretary), Department of Disaster Management to participate in "Introduction to Child-Centered Disaster Risk Reduction (CC-DRR) in Kathmandu, Nepal" to be held in Kathmandu, Nepal from 29 February-04 March 2016 under the following terms and conditions:

- a. While participating in the workshop and on journey to & from they will be treated as on duty.
- b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
- c. United Nations International Children Emergency Fund (UNICEF) will bear all the expenses of the participations.
- d. They will leave Dhaka for Nepal on 28 February, 2016 or on a nearer date and will leave Nepal for Dhaka on 05 March, 2016 or on a nearer date.
- e. They will not be allowed to stay abroad more than the approved period.
- f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.

02. This order is issued with approval of the competent authority.


Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
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e-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.250.25.018.14-30

Date- 24/02/ 2016

Copy forwarded for kind information and necessary action to: (Not according to seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. The Ambassador of Nepal in Bangladesh .
5. H.E. The Ambassador People's Republic of Bangladesh in Nepal .
6. Director General, Immigration and Passport, Agargaon, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. Director(Asia) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Mr. Sultan Mahmud, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
11. Mr. Abdur Rahman, Deputy Director (Deputy Secretary), Department of Disaster Management, Dhaka.
12. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
13. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management and Relief, Dhaka.
15. PA to Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.


(Sultana Sayeeda)
Deputy Secretary (Training)