

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.24.042.11-

Date- 05/12/2016

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "4th Dialogue Platform on Forecast-based financing Mechanism for the Humanitarian adaptation" to be held in Geneva, Switzerland from 13-15 December, 2016.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. Shabbir Ahmmad, Senior Assistant Secretary, Ministry of Disaster Management and Relief to participate in "4th Dialogue Platform on Forecast-based financing Mechanism for the Humanitarian adaptation" to be held in Geneva, Switzerland from 13-15 December, 2016 under the following terms and conditions:

- a. While participating in the dialogue on journey to & from he will be treated as on duty.
 - b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency.
 - c. World Food Programme (WFP) will bear all the expenses of the participation.
 - d. He will leave Dhaka for Geneva, Switzerland on 12 December, 2016 or on a nearer date and will leave Geneva, Switzerland for Dhaka on 16 December, 2016 or on a nearer date.
 - e. He will not be allowed to stay abroad more than the approved period.
 - f. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.
02. This order is issued with approval of the competent authority.


Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: +88-02-9555088
e-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.250.24.042.11-256

Date- 05/12/2016

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. High Commissioner for the People's Republic of Bangladesh in Switzerland, Bangladeshi Consulate in Geneva, Rue de Lausanne 65, 1202 Geneva, Switzerland.
04. H.E. Ambassador of Switzerland Embassy in Bangladesh, Bay's Edgewater 8th Floor, Plot 12, North Avenue, Gulshan-2, Dhaka-1212
05. Director General, Immigration and Passport, Agargaon, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
07. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
08. Director (Europe), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbal).
09. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Mr. Shabbir Ahmmad, Senior Assistant Secretary, Ministry of Disaster Management and Relief, Dhaka.
11. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).


05/12/16
(Sultana Sayeeda)
Deputy Secretary (Training)