

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.24.012.15

Date- 24/10/2016

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in Issue-focused Training Course on "Promotion of Mainstreaming Disaster Risk Reduction" (J1604412) from 06-19 November, 2016 in Japan.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of (1) Mr. Abu Syed Mohammad Hashim, Director (Joint Secretary), Department of Disaster Management, (2) Mr. Shojib Kumar Chakraborty, Sub-Divisional Engineer, Department of Disaster Management to participate in Issue-focused Training Course on "Promotion of Mainstreaming Disaster Risk Reduction" (J1604412) from 06-19 November, 2016 in Japan under the following terms and conditions:

- a. While participating in the workshop on journey to & from they will be treated as on duty.
 - b. They will draw her pay & allowances in local currency, no part of it shall be drawn in foreign currency.
 - c. Japan International Cooperation Agency (JICA) will bear all the expenses of the participations.
 - d. They will leave Dhaka for Japan on 05 November, 2016 or on a nearer date and will leave Japan for Dhaka on 20 November, 2016 or on a nearer date.
 - e. They will not be allowed to stay abroad more than the approved period.
 - f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.
02. This order is issued with approval of the competent authority.

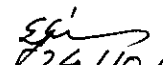
Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: +88-02-9555088
e-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.250.24.012.15-230

Date- 24/10/2016

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador, Embassy of Japan in Bangladesh, Plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
04. H.E. Ambassador, Embassy of the Peoples Republic of Bangladesh in Japan, 4-15-15 Meguro, Meguro-Ku, Tokyo-153-0063.
05. Director General, Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
09. Mr. Abu Syed Mohammad Hashim, Director (Joint Secretary), Department of Disaster Management, 92-93 Mohakhali C/A, Dhaka.
10. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
13. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
14. Mr. Shojib Kumar Chakraborty, Sub-Divisional Engineer, Department of Disaster Management, Department of Disaster Management, 92-93 Mohakhali C/A, Dhaka.


24/10/2016
(Sultana Sayeeda)
Deputy Secretary (Training)