

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.24.008.15

Date- 20/10/2016

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "High level Forum on Mega Disaster Response Capacity Building" from 24-27 October, 2016 in Xi'an City, Shaanxi Province, China.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of (1) Mr. M Khalid Mahmood, Director (Joint Secretary), Department of Disaster Management, (2) Dr. Shahid Motaher Hossan, Project Director (Joint Secretary), Procurement of Equipment for Search and Rescue Operation for Earthquake and Other Disaster (Fez-2) Project to participate in "High level Forum on Mega Disaster Response Capacity Building" from 24-27 October, 2016 in Xi'an City, Shaanxi Province, China under the following terms and conditions:

- a. While participating in the forum on journey to & from they will be treated as on duty.
 - b. They will draw her pay & allowances in local currency, no part of it shall be drawn in foreign currency.
 - c. Organizing authority will bear all the expenses of the participations.
 - d. They will leave Dhaka for China on 23 October, 2016 or on a nearer date and will leave China for Dhaka on 28 October, 2016 or on a nearer date.
 - e. They will not be allowed to stay abroad more than the approved period.
 - f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.
02. This order is issued with approval of the competent authority.

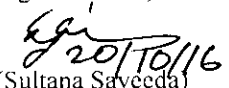
Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: +88-02-9555088
e-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.250.24.008.15-228

Date- 20/10/2016

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration (For your kind attention)/Home Affairs, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador, Embassy of people's Republic of Bangladesh, Beijing, China, 42 Guang Hua Lu, Beijing 100600.
04. H.E. Ambassador, Embassy of the Republic of China, Plot# 2 & 4, Embassy Road, Block# 1, Baridhara, Dhaka-1212.
05. Director General, Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
09. Mr. M Khalid Mahmood, Director (Joint Secretary), Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
10. Dr. Shahid Motaher Hossan, Project Director (Joint Secretary), Procurement of Equipment for Search and Rescue Operation for Earthquake and Other Disaster (Fez-2) Project.
11. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).


(Sultana Sayeeda)
Deputy Secretary (Training)