

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.24.011.15-

Date- 18/10/2016

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Regional Consultation Workshop Strengthening Capacity for Disaster Risk Reduction" from 19-21 October, 2016 in Kathmandu, Nepal.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. Giasuddin Ahmed, Director, Department of Disaster Management to participate in "Regional Consultation Workshop Strengthening Capacity for Disaster Risk Reduction" from 19-21 October, 2016 in Kathmandu, Nepal under the following terms and conditions:

- a. While participating in the workshop on journey to & from he will be treated as on duty.
 - b. He will draw her pay & allowances in local currency, no part of it shall be drawn in foreign currency.
 - c. Organizing authority will bear all the expenses of the participations.
 - d. He will leave Dhaka for Kathmandu, Nepal on 18 October, 2016 or on a nearer date and will leave Kathmandu, Nepal for Dhaka on 22 October, 2016 or on a nearer date.
 - e. He will not be allowed to stay abroad more than the approved period.
 - f. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.
02. This order is issued with approval of the competent authority.

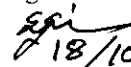
Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: +88-02-9555088
e-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.250.24.011.15- 224

Date- 18/10/2016

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador, Bangladeshi Embassy in Kathmandu, Nepal, Basundhara, Chakrapath, Kathmandu Municipality Ward No. 3, Opposite to NABIL Bank, Dhapashi Branch, Kathmandu, Nepal.
04. H.E. Ambassador, Nepal Embassy in Dhaka, United Nations Road #2, Baridhara Diplomatic Enclave, Dhaka, Bangladesh.
05. Director General, Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
09. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Mr. Giasuddin Ahmed, Director, Department of Disaster Management, 92-93 Mohakhali C/A, Dhaka.
12. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
13. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).


18/10/16
(Sultana Sayeeda)
Deputy Secretary (Training)