

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.052.14(Part-1)

Date- 15-02-2017

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Strengthening of the Ministry of Disaster Management and Relief Programs Administration (SMoDMRPA)"- Project, Study Tour, 20-24 February, 2017 in Philippines.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for 10 (Ten) members Bangladesh delegation to participate in "Strengthening of the Ministry of Disaster Management and Relief Programs Administration (SMoDMRPA)"- Project, Study Tour, 20-24 February, 2017 in Philippines under the following terms and conditions:

Sl No.	Name of Participants	
1.	Mr. Md. Golam Mostofa, Additional Secretary, Ministry of Disaster Management and Relief	Team Leader
2.	Mr. Md. Reaz Ahmed, Director General (Additional Secretary), Department of Disaster Management	Member
3.	Mr. Satyabrata Saha, Additional Secretary, Ministry of Disaster Management and Relief	Member
4.	Ms. Fawzia Zafreen. ndc, Additional Secretary, Planning Division, Ministry of Planning	Member
5.	Mr. Md. Eftekharul Islam, Director, Department of Disaster Management	Member
6.	Mr. Mohammad Arifur Rhaman, Deputy Director, Implementation Monitoring and Evaluation Division, Ministry of Planning	Member
7.	Ms. Fatema Begum, Senior Assistant Secretary, Economic Relation Division, Ministry of Finance	Member
8.	Mr. Md. Arif Hossain, Project Implementation Officer, Voirob, Kishorgonj	Member
9.	Mr. Md. Anamul Hasan, Project Implementation Officer, Dewangonj, Jamalpur	Member
10.	Mr. Plabon Paul, Project Implementation Officer, Baniachong, Habigonj	Member


- a. While participating in the study visit on journey to & from they will be treated as on duty.
- b. They will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency.
- c. All the expenses in this study tour will be borne by Strengthening of the Ministry of Disaster Management and Relief Programs Administration (SMoDMRPA)- Project .
- d. They will leave Dhaka for Philippines on 18 February, 2017 or on a nearer date and will leave Philippines for Dhaka on 25 February, 2017 or on a nearer date.
- e. They will not be allowed to stay abroad more than the approved period.
- f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.

02. This order is issued with approval of the competent authority.

Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: +88-02-9555088
E-mail: dstraining@modmr.gov.bd

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador of Bangladesh Embassy in Manila, Philippines, Universal-Re Building, 2/F, 106 Paseo de Roxas, corner Perea Street Legaspi Village, makati City, Metro Manila, Philippines.
04. H.E. Ambassador of Philippine Embassy in Dhaka. Bangladesh, House 2F, NE (D), Road 73 (G), Gulshan 2, Dhaka 1212.
05. Mr. Md. Golam Mostofa, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
06. Mr. Md. Reaz Ahmed, Director General (Additional Secretary), Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
07. Mr. Satyabrata Saha, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
08. Ms. Fawzia Zafreen. ndc, Additional Secretary, Planning Division, Ministry of Planning, Dhaka.
09. Director General, Immigration and Passport, Agargaon, Dhaka.
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
11. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue note verbal).
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Mr. Md. Eftexharul Islam, Director, Department of Disaster Management, 92-93 Mohakhali, C/A, Dhaka.
14. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
15. Mr. Mohammad Arifur Rhaman, Deputy Director, Implementation Monitoring and Evaluation Division, Ministry of Planning, Dhaka.
16. Ms. Fatema Begum, Senior Assistant Secretary, Economic Relation Division, Ministry of Finance, Dhaka.
17. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
18. Mr. Md. Arif Hossain, Project Implementation Officer, Voirob, Kishorgonj.
19. Mr. Md. Anamul Hasan, Project Implementation Officer, Dewangonj, Jamalpur.
20. Mr. Plabon Paul, Project Implementation Officer, Baniachong, Habigonj.


15/02/17
(Sultana Sayeeda)
Deputy Secretary (Training)