

Government of the People's Republic of Bangladesh
Ministry of Disaster Management & Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.250.25.023.16

Date: 10.09.2017

To: Chief Accounts Officer
Ministry of Disaster Management & Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Training Course on Disaster Risk Reduction and Management" to be held from 17-26 September, 2017 in Thailand and Indonesia.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh delegation from Ministry of Disaster Management and Relief to participate in "Training Course on Disaster Risk Reduction and Management" to be held from 17-26 September, 2017 in Thailand and Indonesia.

Name of participants:

No	Name and Designation	Remarks
1	Mr. Md. Mohsin, Joint Secretary, Ministry of Disaster Management and Relief	Team Leader
2	Mr. Muhammad Hiruzzaman, Deputy Secretary, Ministry of Disaster Management and Relief	Member
3	Mr. Mohammad Jashim Uddin, Deputy Director (Deputy Director), Department of Disaster Management	Member
4	Mr. Giasuddin Ahmed, Director, Department of Disaster Management	Member
5	Mr. Shabbir Ahmmad, Senior Assistant Secretary, Ministry of Disaster Management and Relief	Member
6	Mr. Shaharul Islam Mohammad Abu Hena, District Relief and Rehabilitation Officer (DRRO), Bogra	Member
7	Mr. Mohammad Faridul Haque, District Relief and Rehabilitation Officer (DRRO), Rangpur	Member
8	Mr. Mohammad Alamgir, Project Implementation Officer (PIO), Bandarban Sadar, Bandarban	Member
9	Mr. Md. Nazrul Islam, Project Implementation Officer (PIO), Noria, Shoriatpur	Member
10	Mr. Md. Rejaul Karim, Project Implementation Officer (PIO), Manda, Naoga	Member
11	Mr. Md. Rais Uddin Mukul, Project Implementation Officer (PIO), Araihasar, Naraianganj	Member
12	Mr. Md. Sharful Islam, Project Implementation Officer (PIO), Kaunia, Rangpur	Member
13	Mr. Nazrul Islam, Project Implementation Officer (PIO), Shibpur, Narsingdi	Member
14	Ms. Aysha Siddika, Project Implementation Officer (PIO), Natore Sadar, Natore	Member
15	Mst. Nasrin Sultana, Project Implementation Officer (PIO), Baliakandi, Rajbari	Member
16	Mr. Md. Mizanur Rahman, Administrative Officer, Ministry of Disaster Management and Relief	Member
17	Mr. Md. Ahsan Habib, Project Implementation Officer (PIO), Bakerganj, Barisal	Member
18	Mr. Md. Arifur Rahaman, Project Implementation Officer (PIO), Sharupkathi, Pirojpur	Member
19	Ms. Uma Khan Kafi, Project Implementation Officer (PIO), Chittagong, DRRO Office	Member
20	Mst. Shamsunnahar Sheuly, Project Implementation Officer (PIO), Sherpur, Bagura	Member

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2. The terms and conditions are as follows:
- While participating the conference and on journey to & from, they will be treated as on duty.
 - They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency.
 - All the expenses in this regard will be borne from MoDMR's Code no. "4840-Training expenses" of 2016-2017.
 - They will leave Dhaka for Thailand on 16 September, 2017 or on a nearer date and will leave Thailand for Dhaka on 27 September, 2017 or on a nearer date.
 - They will not be allowed to stay abroad more than the approved period.
 - they have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of their return in the country.
5. This order is issued with the approval of the competent authority.

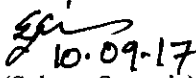
Sd/-
(Sultana Sayeeda)
Deputy Secretary
Phone: +88-02-9555088

Memo No. 51.00.0000.250.25.023.16 - 174

Date: 10.09.2017

Copy Forwarded for kind information and necessary action to (not according to seniority) :

- Senior Secretary, Ministry of Public Administration, Dhaka.
- Secretary, Ministry of Foreign Affairs/ Home Affairs, Dhaka.
- H.E. Ambassador, Thai Embassy in Dhaka, Bangladesh, House No. 14, Road No. 11, Baridhara, Dhaka-1212.
- H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Thailand, 47/8, Ekamai Soi 30, Sukhumbit 63, Bangkok 10110, Thailand.
- H.E. Ambassador, Indonesian Embassy in Dhaka, Road No. 53 Plot No. 14 Gulshan - 2, Dhaka 1212.
- H.E. Ambassador, Bangladeshi Embassy in Jakarta, Indonesia, Jalan Karang Asem Utara, Blok C4, No-12, Kav 42, Kuningan, Jakarta Selatan 12950, Indonesia.
- Director General (Counselor), Ministry of Foreign Affairs, Dhaka.
- Director General, Immigration and Passport, Agargaon, Dhaka.
- Mr. Md. Mohsin, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
- Deputy Commissioner,..... (Concern District).
- Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Mr. Muhammad Hiruzzaman, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
- Mr. Mohammad Jashim Uddin, Deputy Director (Deputy Director), Department of Disaster Management, Dhaka.
- Mr. Giasuddin Ahmed, Director, Department of Disaster Management, Dhaka.
- Mr. Shabbir Ahmmad, Senior Assistant Secretary, Ministry of Disaster Management and Relief, Dhaka.
- System Analyst, Ministry of Disaster Management & Relief, Dhaka (For uploading to website).
- Mr. Shaharul Islam Mohammad Abu Hena, District Relief and Rehabilitation Officer (DRRO), Bogra.
- Mr. Mohammad Faridul Haque, District Relief and Rehabilitation Officer (DRRO), Rangpur.
- District Relief and Rehabilitation Officer (DRRO),..... (Concern District).
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- Ms. Uma Khan Kafi, Project Implementation Officer (PIO), Chittagong, DRRO Office.
- Mst. Shamsunnahar Sheuly, Project Implementation Officer (PIO), Sherpur, Bagura.


10.09.17
(Sultana Sayeeda)
Deputy Secretary