

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
[www.modmr.gov.bd](http://www.modmr.gov.bd)

Memo No-51.00.0000.250.24.005.16-

Date: 11.08.2016

To : Chief Accounts Officer  
Ministry of Disaster Management and Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Training on Disaster Control and Management" to be held during 18-27 August, 2016 at AIT in Vietnam.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh delegation to participate in "Training on Disaster Control and Management" to be held from 18 -27 August, 2016 at AIT in Vietnam.

02. Name of Participants:

Sl. No	Name and designation	Remarks
1	Mr. Md. Quamrul Hasan, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka	Team Leader
2	Dr. Ardhendu Shekhar Roy, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka	Member
3	Dr. Shahid Motaher Hossan, Joint Secretary and Project Director, Ministry of Disaster Management and Relief, Dhaka	Member
4	Shamima Haque, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka	Member
5	Julekha Sultana, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka	Member
6	Mr. Md.Nurul Amin, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka	Member
7	Momena Khatun, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka	Member
8	Sultana Sayeeda, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka	Member
9	Mr. Mohammad Manirul Islam, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka	Member
10	Mr. Md. Majedur Rahman, Senior Assistant Chief, Ministry of Disaster Management and Relief, Dhaka	Member
11	Sarbin Chowdhury, Chief Accounts Officer, Ministry of Disaster Management and Relief, Dhaka	Member
12	Mr. Mohammad Abdul Quader, Asst. Programmer, Ministry of Disaster Management and Relief, Dhaka	Member
13	Mr. Mohammad Anwarul Islam Khandker, Deputy Director, Department of Disaster Management, Dhaka	Member
14	Mr. Mohammad Aminul Hoque, DRRO, Narail	Member
15	Mr. Mohammad Saidur Rahman, DRRO, Faridpur	Member
16	Mr. Md. Nurul Islam, Assistant Secretary, Ministry of Disaster Management and Relief, Dhaka	Member
17	Mr. Ratish Chandra Roy, Superintendent, Ministry of Disaster Management and Relief, Dhaka	Member
18	Suptasri Saha, PIO, Kaptai	Member
19	Mr. Mohammad Tariqul Islam, PIO, Fatikchhari	Member
20	Mr. Md. Morshad Kamal, Assistant Director, Department of Disaster Management, Dhaka	Member
21	Mr. Abul Kalam Azad, Assistant Director, Department of Disaster Management, Dhaka	Member
22	Mr. Mohammad Masum Kabir Nazrul Islam, PIO, kotowali, Chittagong	Member
23	Mr. Mohibullah, Administrative Officer, Ministry of Disaster Management and Relief, Dhaka	Member

03. Terms and conditions:

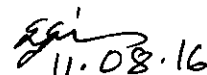
- a. While participating in the programme and on journey to & from they will be treated as on duty.
- b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
- c. All the expenses in this regard will be borne from MoDMR's code no. "4840-Training expenses" of fiscal year 2015- 2016.
- d. They will leave Dhaka for Vietnam on 17 August, 2016 or on a nearer date and will leave Vietnam for Dhaka on 28 August, 2016 or on a nearer date.
- e. They will not be allowed to stay abroad more than the approved period.
- f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.

04. This order is issued with approval of the competent authority.

Sd/-  
(Sultana Sayeeda)  
Deputy Secretary (Training)  
Tel: +88029555088  
e-mail: [dstraining@modmr.gov.bd](mailto:dstraining@modmr.gov.bd)

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. The Ambassador of Vietnam of Bangladesh, No.14 C.W.S (B) Road 33/24, Gulshan Model Town, Dhaka 1212, Bangladesh.
04. H.E. The Ambassador of People's Republic of Bangladesh to Vietnam, Villa # D6B-05, Vuon Dao Compound, Subway # 675 Lac Long Quan, Tay Ho, Hanoi, Vietnam.
05. Director General, Immigration and Passport, Agargaon, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
07. Director General, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
08. Mr. Md. Quamrul Hasan, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
09. Dr. Ardhendu Shekhar Roy, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka
10. Dr. Shahid Motaher Hossan, Joint Secretary and Project Director, Ministry of Disaster Management and Relief, Dhaka.
11. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
12. Shamima Haque, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
13. Julekha Sultana, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. Director(Asia) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
15. Director, Hazrat Shahjalal International Airport, Dhaka.
16. Mr. Md. Nurul Amin, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
17. Momena Khatun, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
18. Sultana Sayeeda, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
19. Mr. Mohammad Manirul Islam, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
20. Deputy Commissioner ..... (Concerned districts).
21. Mr. Md. Majedur Rahman, Senior Assistant Chief, Ministry of Disaster Management and Relief, Dhaka.
22. Sarbin Chowdhury, Chief Accounts Officer, Ministry of Disaster Management and Relief, Dhaka.
23. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
24. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
25. Mr. Mohammad Abdul Quader, Asst. Programmer, Ministry of Disaster Management and Relief, Dhaka.
26. Mr. Mohammad Anwarul Islam Khandker, Deputy Director, Department of Disaster Management, Dhaka.
27. Mr. Mohammad Aminul Hoque, DRRO, Narail.
28. Mr. Mohammad Saidur Rahman, DRRO, Faridpur.
29. Mr. Md. Nurul Islam, Assistant Secretary, Ministry of Disaster Management and Relief, Dhaka.
30. Mr. Ratish Chandra Roy, Superintendent, Ministry of Disaster Management and Relief, Dhaka.
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34. Mr. Abul Kalam Azad, Assistant Director, Department of Disaster Management, Dhaka.
35. Mr. Mohammad Masum Kabir Nazrul Islam, PIO, kotowali, Chittagong.
36. Mr. Mohibullah, Administrative Officer, Ministry of Disaster Management and Relief, Dhaka.



(Sultana Sayeeda)

Deputy Secretary (Training)