

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.24.010.16- 161

Date- 26/07/2016

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Disaster Risk Management Course" in Malaysia on 15-19 August, 2016.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. Mohammad Hussain, Deputy Secretary, Ministry of Disaster Management and Relief to participate in "Disaster Risk Management Course" in Malaysia on 15-19 August, 2016 under the following terms and conditions:

- a. While participating in the training on journey to & from he will be treated as on duty.
- b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency.
- c. Government of Malaysia will bear all the expenses of the participations.
- d. He will leave Dhaka for Malaysia on 14 August 2016 or on a nearer date and will leave Malaysia for Dhaka on 20 August, 2016 or on a nearer date.
- e. He will not be allowed to stay abroad more than the approved period.
- f. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.

02. This order is issued with approval of the competent authority.

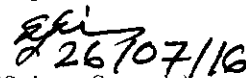
Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: +88029555088
e-mail: dstraining@modmr.gov.bd

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Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka.
03. High Commission of Malaysia in Dhaka, House No. 19, Road No. 6, Baridhara Diplomatic Enclave, Dhaka-1212, Bangladesh.
04. High Commission of Bangladesh in Kuala Lumpur, 114, Jalan U-Thant, 55000 Kuala Lumpur, Malaysia.
05. Director General, Immigration and Passport, Agargaon, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
07. Director (Asia) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
08. Director, Hazrat Shahjalal International Airport, Dhaka.
09. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
10. Mr. Mohammad Hussain, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
11. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).


26/07/16
(Sultana Sayeeda)
Deputy Secretary (Training)