

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management & Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
[www.modmr.gov.bd](http://www.modmr.gov.bd)

Memo No. 51.00.0000.250.25.023.16

Date: 01.08.2017

To: Chief Accounts Officer  
Ministry of Disaster Management & Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Training Course on Disaster Risk Reduction and Management" to be held from 17-26 August, 2017 in Thailand and Indonesia.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh delegation from Ministry of Disaster Management and Relief to participate in "Training Course on Disaster Risk Reduction and Management" to be held from 17-26 August, 2017 in Thailand and Indonesia.

**Name of participants:**

No	Name and Designation	Remarks
1.	Ms. Sultana Sayeeda, Deputy Secretary, Ministry of Disaster Management and Relief	Team Leader
2.	Mr. Md. Ishan Ali Raja Bangali, Deputy Director (Deputy Secretary), Department of Disaster Management	Member
3.	Mr. Md. Abdullah Hokkany, Senior Assistant Secretary, Ministry of Disaster Management and Relief	Member
4.	Mr. Md. Anisur Rohman, Director, Department of Disaster Management	Member
5.	Ms. Peara Begum, Chief Accounts Officer, Ministry of Disaster Management and Relief	Member
6.	Mr. Abdul Quader, Senior Assistant Secretary, Ministry of Disaster Management and Relief	Member
7.	Mr. Md. Majedur Rahman, Senior Assistant Chief, Ministry of Disaster Management and Relief	Member
8.	Mr. Netai Chandra Dey Sarker, Assistant Director, Department of Disaster Management	Member
9.	Mr. Md. Abdur Rahman, District Relief and Rehabilitation Officer (DRRO), Munsigonj	Member
10.	Mr. Md. Abdus Sabur, District Relief and Rehabilitation Officer (DRRO), Kushtia	Member
11.	Mr. Md. Abdul Based, Project Implementation Officer (PIO), Fulbaria, Mymensingh	Member
12.	Mr. Mohammad. Moynul Hoque, Project Implementation Officer (PIO), Rajarhat, Kurigram	Member
13.	Mr. Md. Shofiqul Islam, Project Implementation Officer (PIO), Singair, Manikgonj	Member
14.	Mr. Mohammed Sadu Miah, Project Implementation Officer (PIO), Madhobpur, Hobigonj	Member
15.	Mr. Md. Nayeab Ali, Project Implementation Officer (PIO), Nandigram, Bogra	Member
16.	Mr. Swapan Kumar Brohomo, Project Implementation Officer (PIO), Rampal, Bagerhat	Member
17.	Ms. Salma Akter, Project Implementation Officer (PIO), Karimganj, Kishorgonj	Member
18.	Ms. Ambia Begum Shipli, Project Implementation Officer (PIO), Manikgonj Sadar, Manikgonj	Member
19.	Mr. Md. Mokarram Hossain, Project Implementation Officer (PIO), Durgapur, Netrokona	Member
20.	Mr. Md. Mizanur Rahman, Administrative Officer, Ministry of Disaster Management and Relief	Member



2. The terms and conditions are as follows:
- While participating the conference and on journey to & from, they will be treated as on duty.
  - They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency.
  - All the expenses in this regard will be borne from MoDMR's Code no. "4840-Training expenses" of 2016-2017.
  - They will leave Dhaka for Thailand on 16 August, 2017 or on a nearer date and will leave Thailand for Dhaka on 27 August, 2017 or on a nearer date.
  - They will not be allowed to stay abroad more than the approved period.
  - they have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of their return in the country.
5. This order is issued with the approval of the competent authority.

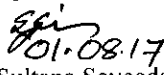
Sd/-  
(Sultana Sayeeda)  
Deputy Secretary  
Phone: +88-02-9555088

Memo No. 51.00.0000.250.25.023.16-160

Date: 01.08.2017

Copy Forwarded for kind information and necessary action to (not according to seniority) :

1. Senior Secretary, Ministry of Public Administration, Dhaka.
2. Secretary, Ministry of Foreign Affairs/ Home Affairs, Dhaka.
3. H.E. Ambassador, Thai Embassy in Dhaka, Bangladesh, House No. 14, Road No. 11, Baridhara, Dhaka-1212.
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Thailand, 47/8, Ekamai Soi 30, Sukhumbit 63, Bangkok 10110, Thailand.
5. H.E. Ambassador, Indonesian Embassy in Dhaka, Road No. 53 Plot No. 14 Gulshan - 2, Dhaka 1212.
6. H.E. Ambassador, Bangladeshi Embassy in Jakarta, Indonesia, Jalan Karang Asem Utara, Blok C4, No-12, Kav 42, Kuningan, Jakarta Selatan 12950, Indonesia.
7. Director General (Counselor), Ministry of Foreign Affairs, Dhaka.
8. Director General, Immigration and Passport, Agargaon, Dhaka.
9. Deputy Commissioner,..... (Concern District).
10. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Ms. Sultana Sayeeda, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
13. Mr. Md. Ishan Ali Raja Bangali, Deputy Director (Deputy Secretary), Department of Disaster Management, Dhaka.
14. Mr. Md. Abdullah Hokkany, Senior Assistant Secretary, Ministry of Disaster Management and Relief, Dhaka.
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17. Mr. Abdul Quader, Senior Assistant Secretary, Ministry of Disaster Management and Relief, Dhaka.
18. Mr. Md. Majedur Rahman, Senior Assistant Chief, Ministry of Disaster Management and Relief, Dhaka.
19. Mr. Netai Chandra Dey Sarker, Assistant Director, Department of Disaster Management, Dhaka.
20. System Analyst, Ministry of Disaster Management & Relief, Dhaka (For uploading to website).
21. Mr. Md. Abdur Rahman, District Relief and Rehabilitation Officer (DRRO), Munsigonj.
22. Mr. Md. Abdus Sabur, District Relief and Rehabilitation Officer (DRRO), Kushtia.
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33. Mr. Md. Mizanur Rahman, Administrative Officer, Ministry of Disaster Management and Relief.

  
01-08-17  
(Sultana Sayeeda)  
Deputy Secretary