

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.018.14-14

Date- 27 January, 2016

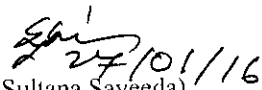
To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Leadership Programme in Disaster Management" to be held in Singapore during 15-19 February, 2016.

I have been directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Dr. Md. Atiqur Rahman, Joint Secretary, Ministry of Disaster Management and Relief to participate in "Leadership Programme in Disaster Management" to be held in Singapore from 15-19 February, 2016 under the following terms and conditions:

- a. While participating in the programme and on journey to & from he will be treated as on duty;
- b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency;
- c. Bangladesh Government will bear round-trip airfare of participation. However, all other expense of the participation will be borne by the Government of Singapore.
- d. He will leave Dhaka for Singapore on 14 February, 2016 or on a nearer date and will leave Singapore for Dhaka on 20 February, 2016 or on a nearer date;
- e. He will not be allowed to stay abroad more than the approved period;
- f. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.

02. This order is issued with approval of the competent authority.

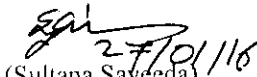

(Sultana Sayeeda)
Deputy Secretary (Training)
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Copy forwarded for kind information and necessary action to: (Not according to seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. High Commissioner, Consulate of the Republic of Singapore in Dhaka, House# 15, Road # 68/A, Gulshan-2, Dhaka-1212.
5. H.E. High Commissioner, High Commission for the People's Republic of Bangladesh, Singapore, 91 Bencoolen Street, 06-01 Sunshin Plaza, Singapore-189652.
6. Director General, Immigration and Passport, Agargaon, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. Director(Asia) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
11. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. System Analyst, Ministry of Disaster Management and Relief, Dhaka.
13. PA to Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. Dr. Md. Atiqur Rahman, Joint Secretary, Ministry of Disaster Management and Relief, Dhaka.


(Sultana Sayeeda)
Deputy Secretary (Training)