

Government of the People's Republic of Bangladesh
Ministry of Disaster Management & Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.250.25.051.14- 129

Dated: 24.12.2015

To : Chief Accounts Officer
Ministry of Disaster Management & Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Sanction for participation in "Allocation of APCSS Comprehensive Crisis Management (CCM) Course" from 11 February 2016 to 16 March 2016 in Honolulu, Hawaii, USA.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for 04(four) members Bangladesh delegation to participate in "Allocation of APCSS Comprehensive Crisis Management (CCM) Course" from 11 February 2016 to 16 March 2016 in Honolulu, Hawaii, USA under the following terms and conditions:

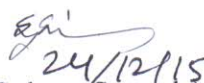
Sl No.	Name	Address
1.	Shamima Haque	Joint Secretary Ministry of Disaster Management and Relief. Bangladesh Secretariat, Dhaka-1000.
2.	Momena Khatun	Deputy Secretary Ministry of Disaster Management and Relief. Bangladesh Secretariat, Dhaka-1000.
3.	Dr. Md. Atiqur Rahman	Joint Secretary Ministry of Disaster Management and Relief. Bangladesh Secretariat, Dhaka-1000.
4.	Mr. Mohammad Manirul Islam	Senior Assistant Secretary Ministry of Disaster Management and Relief. Bangladesh Secretariat, Dhaka-1000.

- a. While participating in the Course and on journey to & from they will be treated as on duty;
 - b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency;
 - c. All the expenses in this Course will be borne by US Government,
 - d. They will leave Dhaka for Honolulu, Hawaii, USA on 10 February, 2016 or on a nearer date and will leave Honolulu, Hawaii, USA for Dhaka on 17 March 2016 or on a nearer date ;
 - e. They will not be allowed to stay abroad more than the approved period;
 - f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (fifteen) days after their arrival in the country.
2. This order is issued with approval of the competent authority.

Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)

Copy forwarded for kind information and necessary action to: (Not according to seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. High Ambassador, The Embassy of Bangladesh in Washington, DC 3510 International Drive NW, Washington, DC 20008,USA.
5. H.E. Ambassador of United States of America, Embassy of the United States of America, Madani Avenue, Baridhara, Dhaka - 1212, Dhaka.
6. Additional Secretary, Ministry of Disaster Management & Relief, Dhaka.
7. Director General, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
8. Director General, Immigration and Passport, Agargaon, Dhaka
9. Director General (Consular), Ministry of Foreign Affairs, Dhaka
10. Shamima Haque, Joint Secretary, Ministry of Disaster Management and Relief.
11. Mr. Dr. Md. Atiqur Rahman, Joint Secretary, Ministry of Disaster Management and Relief.
12. Director(America) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. PS to Hon'ble Minister, Ministry of Disaster Management & Relief, Dhaka.
15. Momena Khatun, Deputy Secretary, Ministry of Disaster Management and Relief.
16. Mr. Mohammad Manirul Islam, Senior Assistant Secretary, Ministry of Disaster Management and Relief.
17. PS to Secretary, Ministry of Disaster Management & Relief, Dhaka.
18. System Analyst, Ministry of Disaster Management & Relief, Dhaka.
19. Ms. Pearl Peiler, Registrar, Asia-Pacific Center for Security Studies, 2058 Maluhia Road, honolulu, HI 96815-1949.


24/12/15
(Sultana Sayeeda)
Deputy Secretary (Training)