

Government of the People's Republic of Bangladesh
Ministry of Disaster Management & Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.021.15- 122

Date- 08-12- 2015

To : Chief Accounts Officer
Ministry of Disaster Management & Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: "Workshop on the Preparation of Country Level Pre-Testing of Provisional Disaster-related Statistics Framework (DRSF) for Asia and the Pacific" in Bangkok, Thailand.

I have been directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of (1) Mr. Sultan Mahmud, Joint Secretary, Ministry of Disaster Management & Relief (2) Mr. Md. Shahjahan, Assistant Secretary, Ministry of Disaster Management & Relief to participate in "Workshop on the Preparation of Country Level Pre-Testing of Provisional Disaster-related Statistics Framework (DRSF) for Asia and the Pacific" to be held from 15-17 December, 2015 in Bangkok, Thailand under the following terms and conditions:

- a. While participating in the program and on journey to & from They will be treated as on duty;
- b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency;
- c. United Nations Economic and Social Commission for Asia and Pacific (UNESCAP) will bear all the expenses of the participants;
- d. They will leave Dhaka for Thailand on 14 December, 2015 or on a nearer date and will leave Thailand for Dhaka on 18 December, 2015 or on a nearer date;
- e. They will not be allowed to stay abroad more than the approved period;
- f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days after their arrival in the country.

02. This order is issued with approval of the competent authority.

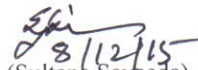
Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: 9555088
e-mail: dstraining@modmr.gov.bd

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Copy forwarded for kind information and necessary action to: (Not according to seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. High Commissioner for the People's Republic of Bangladesh in Thailand.
5. H.E. Ambassador of the Royal Thai Embassy in Bangladesh, 18 & 20 Madani Avenue Baridhara, Dhaka.
6. Additional Secretary, Ministry of Disaster Management & Relief, Dhaka.
7. Director General, Immigration and Passport, Agargaon, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
9. Mr. Sultan Mahmud, Joint Secretary, Ministry of Disaster Management & Relief, Dhaka.
10. Director(Asia) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Hon'ble Minister, Ministry of Disaster Management & Relief, Dhaka.
13. PS to Secretary, Ministry of Disaster Management & Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management & Relief, Dhaka.
15. Mr. Md. Shahjahan, Assistant Secretary, Ministry of Disaster Management & Relief, Dhaka.


08/12/15
(Sultana Sayeeda)
Deputy Secretary (Training)