

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
[www.modmr.gov.bd](http://www.modmr.gov.bd)

Memo No. 51.00.0000.250.25.034.11-

Dated: 16.06.2016

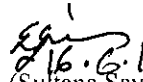
To : Chief Accounts Officer  
Ministry of Disaster Management and Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "The 5th round of Partnership Dialogue between Bangladesh and the USA" to be held in Washington D.C. USA from 23-24 June, 2016.

I have been directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. Md. Sazzad Kabir, Additional Secretary, Ministry of Disaster Management and Relief to participate in "The 5th round of Partnership Dialogue between Bangladesh and the USA" to be held in Washington D.C. USA from 23-24 June, 2016 under the following terms and conditions:

- a. While participating in the dialogue and on journey to & from he will be treated as on duty.
- b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency.
- c. Bangladesh government will bear all the expenses of the participations.
- d. He will leave Dhaka for Washington D.C. on 22 June, 2016 or on a nearer date and will leave Washington D.C. for Dhaka on 25 June, 2016 or on a nearer date.
- e. He will not be allowed to stay abroad more than the approved period.
- f. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days after his arrival in the country.

02. This order is issued with approval of the competent authority.

  
16.6.16  
(Sultana Sayeeda)  
Deputy Secretary (Training)  
Tel: 9555088  
e-mail: [dstraining@modmr.gov.bd](mailto:dstraining@modmr.gov.bd)

Memo No. 51.00.0000.250.25.034.11- 122

Dated: 16.06.2016

Copy forwarded for kind information and necessary action to: ( Not according to seniority)

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. High Ambassador, The Embassy of Bangladesh in Washington, DC 3510 International Drive NW, Washington, DC 20008, USA.
5. H.E. Ambassador of United States of America, Embassy of the United States of America, Madani Avenue, Baridhara, Dhaka - 1212, Dhaka.
6. Mr. Md. Sazzad Kabir, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
7. Additional Secretary(All), Ministry of Disaster Management and Relief, Dhaka.
8. Additional Secretary (DM), Ministry of Disaster Management and Relief, Dhaka.
9. Director General (Additional Secretary), Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
10. Director General, Immigration and Passport, Agargaon, Dhaka.
11. Director General (Consular), Ministry of Foreign Affairs, Dhaka .
12. Joint Secretary (All), Ministry of Disaster Management and Relief, Dhaka.
13. Director (America), M/O Foreign Affairs, Dhaka.
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
16. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
17. System Analyst, Ministry of Disaster Management and Relief, Dhaka (Request to upload it in website).

  
16.6.16  
(Sultana Sayeeda)  
Deputy Secretary (Training)