

Government of the People's Republic of Bangladesh
Ministry of Disaster Management & Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.250.25.052.12- 114

Dated:06.12.2015.

To : Chief Accounts Officer
Ministry of Disaster Management & Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: "SAARC Lesson Learnt conference-Post Nepal Earthquake " Scheduled to be held in Kathmandu, Nepal on 14-16 December 2015".

I have been directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of (1) Mr. Md. Ismiel Hossain, Deputy Secretary, Ministry of Disaster Management and Relief (2) Mr. Abdur Rahman, Deputy Director, Department of Disaster Management (3) Mr.M. Abdul Malek, Deputy Director, Department of Disaster Management to participate in "SAARC Lesson Learnt conference-Post Nepal Earthquake " Scheduled to be held in Kathmandu, Nepal on 14-16 December 2015 under the following terms and conditions.

- a. While participating in the program and on journey to & from they will be treated as on duty;
 - b. They will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency;
 - c. USFS/USAID will bear all the expenses of the participants;
 - d. There will be no financial involvement of the Government of Bangladesh in this program;
 - e. They will leave Dhaka for Kathmandu on 13 December, 2015 or on a nearer date and will leave Nepal for Dhaka on 17 December, 2015 or on a nearer date;
 - f. They will not be allowed to stay abroad more than the approved period;
 - g. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days after their arrival in the country.
02. This order is issued with approval of the competent authority.

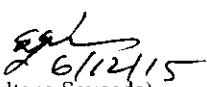
Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: 9555088
e-mail: dstraining@modmr.gov.bd

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Copy forwarded for kind information and necessary action to: (Not according to seniority):

1. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. The Ambassador of Nepal in Bangladesh .
4. H.E. The Ambassador People's Republic of Bangladesh in Nepal .
5. Additional Secretary, Ministry of Disaster Management & Relief, Dhaka.
6. Director General (Additional Secretary), Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
7. Director General, Immigration and Passport, Agargaon, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Mr. Md. Ismiel Hossain, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
11. Mr. Abdur Rahman, Deputy Director, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
12. Mr.M. Abdul Malek, Deputy Director, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
13. PS to Hon'ble Minister, Ministry of Disaster Management & Relief, Dhaka.
14. PS to Secretary, Ministry of Disaster Management & Relief, Dhaka.
15. System Analyst, Ministry of Disaster Management & Relief, Dhaka.
16. Protocol Officer, Ministry of Disaster Management & Relief, Dhaka.


(Sultana Sayeeda)
Deputy Secretary (Training)