

Government of the People's Republic of Bangladesh
Ministry of Disaster Management & Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.051.14-

Date- 26-11- 2015

To : Chief Accounts Officer
Ministry of Disaster Management & Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: "Regional Consultative Group on UN Civil -Military Coordination : First Session (3-4 December 2015)" in Bangkok, Thailand.

I have been directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. Md. Golam Mostofa, Additional Secretary, Ministry of Disaster Management & Relief to participate in "Regional Consultative Group on UN Civil -Military Coordination : First Session (3-4 December 2015)" in Bangkok, Thailand under the following terms and conditions:

- a. While participating in the program and on journey to & from he will be treated as on duty;
- b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency;
- c. UN-OCHA (United Nations Office for Coordination of Humanitarian Assistance) will bear DSA, Hotel allowance, Airfare(Economic Class) & other expenses of the participations; Government of the People's Republic of Bangladesh will bear extra amount of Business Class air fare of the participations
- d. He will leave Dhaka for Thailand on 02 December, 2015 or on a nearer date and will leave Thailand for Dhaka on 05 December, 2015 or on a nearer date;
- e. He will not be allowed to stay abroad more than the approved period;
- f. He have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days after their arrival in the country.

02. This order is issued with approval of the competent authority.

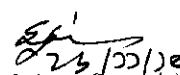
Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: 9555088
e-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.250.25.051.14-109

Date- 26-11- 2015

Copy forwarded for kind information and necessary action to: (Not according to seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. High Commissioner for the People's Republic of Bangladesh in Thailand.
5. H.E. Ambassador of the Royal Thai Embassy in Bangladesh, 18 & 20 Madani Avenue Baridhara, Dhaka.
6. Mr. Md. Golam Mostofa, Additional Secretary, Ministry of Disaster Management & Relief, Dhaka.
7. Additional Secretary, Ministry of Disaster Management & Relief, Dhaka.
8. Director General, Immigration and Passport, Agargaon, Dhaka.
9. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
10. Director(Asia) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Hon'ble Minister, Ministry of Disaster Management & Relief, Dhaka.
13. PS to Secretary, Ministry of Disaster Management & Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management & Relief, Dhaka.
15. Lieutenant General Md. Mainul Islam, awc, psc, principle Staff Officer (PSO), Armed Forces Division (AFD), Prime Minister's Office, Dhaka.


(Sultana Sayeeda)
Deputy Secretary (Training)