

Government of the People's Republic of Bangladesh
Ministry of Disaster Management & Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.24.019.15- 108

Date- 25-11- 2015

To : Chief Accounts Officer
Ministry of Disaster Management & Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Workshop on " Community Based Disaster Risk Reduction (CBDDR) " to be held from November 29-December, 05, 2015 in China

I have been directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of (1) Mr. Md. Zakir Hossain Akanda, Additional Secretary, Ministry of Disaster Management and Relief (2) Mr. Md. Anisur Rohman, Director, Department of Disaster Management to participate in Workshop on " Community Based Disaster Risk Reduction (CBDDR) " to be held from Nov 29-Dec 05, 2015 in China under the following terms and conditions:

- a. While participating in the Workshop and on journey to & from they will be treated as on duty;
- b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency;
- c. United nations Development Programme (UNDP) will bear all the expenses of the participants.
- d. They will leave Dhaka for China on 28 November 2015 or on a nearer date and will leave China for Dhaka on 06 December, 2015 or on a nearer date;
- e. They will not be allowed to stay abroad more than the approved period;

02. This order is issued with approval of the competent authority.

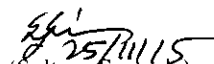
Sd/-
(Sultana Sayeeda)
Deputy Secretary (Training)
Tel: 9555088
e-mail: dstraining@modmr.gov.bd

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Copy forwarded for kind information and necessary action to: (Not according to seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. Ambassador, Embassy of the people's Republic of Bangladesh, Beijing, China, 42 Guang Hua Lu, Beijing 100600.
5. H.E. Ambassador, Embassy of the Republic of China, Plot # 2 & 4, Embassy Road, Block # 1, Baridhara, Dhaka-1212.
6. Mr. Md. Zakir Hossain Akanda, Additional Secretary, Ministry of Disaster Management & Relief, Dhaka.
7. Additional Secretary, Ministry of Disaster Management & Relief, Dhaka.
8. Director General (Additional Secretary), Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
9. Director General, Immigration and Passport, Agargaon, Dhaka.
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Hon'ble Minister, Ministry of Disaster Management & Relief, Dhaka.
13. PS to Secretary, Ministry of Disaster Management & Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management & Relief, Dhaka.
15. Mr. Md. Anisur Rohman, Director, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
16. Mr. Khurshid Alam, Assistant Country Director, United nations Development Programme (UNDP), Dhaka.


(Sultana Sayeeda)
Deputy Secretary (Training)