

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.24.009.15-

Date- 31/05/2016

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Law, Humanity and the Commonwealth" seminar to be held in London on 13 June, 2016.

I have been directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. M. Khalid Mahmood, Director (Joint Secretary), Department of Disaster Management to participate in "Law, Humanity and the Commonwealth" seminar to be held in London on 13 June, 2016 under the following terms and conditions:

- a. While participating in the seminar and on journey to & from he will be treated as on duty.
- b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency.
- c. British Red Cross will bear all the expenses of his participation.
- d. He will leave Dhaka for London on 12 June, 2016 or on a nearer date and will leave London for Dhaka on 14 June, 2016 or on a nearer date.
- e. He will not be allowed to stay abroad more than the approved period.
- f. Mrs. Shahnaz Mahmood, spouse of Mr. M. Khalid Mahmood will accompany him; all the expenses of her visit will be borne by Mr. M. Khalid Mahmood.
- g. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of return in the country.

02. This order is issued with approval of the competent authority.

Sd/-
(Momena Khatun)
Deputy Secretary (Training)
Tel: +88029555088
e-mail: dstraining@modmr.gov.bd

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Copy forwarded for kind information and necessary action to: (Not according to seniority):

1. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. British High Commissioner in Dhaka, Bangladesh, United Nations Road, Baridhara, P O Box 6079, Dhaka - 1212
4. H.E. Bangladesh High Commissioner in London, 28 Queens Gate, London SW75JA.
5. Director General, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
6. Director General, Immigration and Passport, Agargaon, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. Director(Europe) Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Mr. M. Khalid Mahmood, Director (Joint Secretary), Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
11. Mrs. Shahnaz Mahmood, spouse of Mr. M. Khalid Mahmood, Director (Joint Secretary), Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
12. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
13. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management and Relief, Dhaka (Request to upload it in website).
15. BMM. Mozharul Huq, ndc, Secretary General, Bangladesh Red Crescent Society, 684-686 Red Crescent Sarak, Bara Moghbazar, Dhaka-1217, Bangladesh.

(Momena Khatun) 31.05.2016
Deputy Secretary (Training)