

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
www.modmr.gov.bd

Memo No-51.00.0000.250.25.004.17

Date- 07-01-2018

To : Chief Accounts Officer  
Ministry of Disaster Management and Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participation in Training Programme on "Mainstreaming Disaster management in Infrastructure Sector" to be held from 08-12 January, 2018 in GIDM, Gandhinagar, Gujarat, India.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to (1) Ms. Rashida Begum, Additional Secretary, Ministry of Disaster Management and Relief and (2) Ms. Nurun Nahar Chowdhury, Deputy Director (Deputy Secretary), Department of Disaster Management to participate in Training Programme on "Mainstreaming Disaster management in Infrastructure Sector" to be held from 08-12 January, 2018 in GIDM, Gandhinagar, Gujarat, India under the following terms and conditions:

- a. During participation in the training and on journey to & from they will be treated as on duty.
- b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
- c. The organizing authority will bear airfare, local expenses including accommodation, food arrangements and local transport of the participations. The additional cost of business class ticket for Ms. Rashida Begum will be borne by Bangladesh government.
- d. They will leave Dhaka for Gujarat, India on 08 January, 2018 or on a nearer date and will leave Gujarat, India for Dhaka on 13 January, 2018 or on a nearer date.
- e. They will not be allowed to stay abroad more than approved period.
- f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of their return in the country.

02. This order is issued with approval of the competent authority.

Sd/-  
(Momena Khatun)  
Deputy Secretary (Admin)  
Tel: +88-02-9540542  
E-mail: dsadmin@modmr.gov.bd

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Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration, Dhaka.
02. Secretary, Ministry of Foreign Affairs/Home Affairs, Dhaka.
03. H.E. High Commissioner for the People's Republic of Bangladesh in New Delhi, EP-39, Dr. S. Radhakrishnan marg, Chanakyapuri, new Delhi, Delhi 110021, India.
04. H.E. High Commissioner of India in Bangladesh, House no-2, Road-142, Gulshan-1, Dhaka-1212.
05. Director General, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
06. Director General, Immigration and Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. Ms. Rashida Begum, Additional Secretary, Ministry of Disaster Management, Dhaka.
09. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. PS to Minister, Ministry of Disaster Management and Relief, Dhaka.
12. Ms. Nurun Nahar Chowdhury, Deputy Director (Deputy Secretary), Department of Disaster Management, Dhaka.
13. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).

(Momena Khatun) 07.01.2018  
Deputy Secretary (Admin)