

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
[www.modmr.gov.bd](http://www.modmr.gov.bd)

Memo No-51.00.0000.250.25.059.11-72.

Date- 19-03-2018

To : Chief Accounts Officer  
Ministry of Disaster Management and Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "CBDM Project Summary Workshop" to be held during 22-23 March, 2018 in Beijing, China.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of (1) Mr. Md. Eftekharul Islam, Director, Department of Disaster Management and (2) Mr. Md. Anwarul Islam, Project Implementation Officer (PIO), Lohagara, Chittagong to participate in "CBDM Project Summary Workshop" to be held during 22-23 March, 2018 in Beijing, China under the following terms and conditions:

- a. While participating in the workshop on journey to & from they will be treated as on duty;
  - b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency;
  - c. Organizing authority will bear air travel related costs and DSA of the participants.
  - d. They will leave Dhaka for China on 21 March, 2018 or on a nearer date and will leave China for Dhaka on 24 March, 2018 or on a nearer date.
  - e. They will not be allowed to stay abroad more than approved period.
  - f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of his return in the country.
02. This order is issued with approval of the competent authority.

Sd/-  
(Mohammad Anowar Hossain)  
Senior Assistant Secretary  
Tel: +88-02-9546054  
E-mail: [sastraining@modmr.gov.bd](mailto:sastraining@modmr.gov.bd)

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Copy Forwarded for kind information and necessary action to (not according to seniority) :

01. Secretary, Ministry of Foreign Affairs, Dhaka.
02. Secretary, Security Services Division/Public Security Division, Ministry of Home Affairs, Dhaka.
03. H.E. Ambassador, Embassy of People's Republic of Bangladesh, Beijing, China, 42 Guang Hua Lu, Beijing 100600.
04. H.E. Ambassador, Embassy of People's Republic of China, Plot# 2 & 4, Embassy Road, Block # 1, Baridhara, Dhaka-1212.
05. Director General, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
06. Director General, Immigration and Passports, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
08. Joint Secretary (Training), Ministry of Disaster Management and Relief, Dhaka.
09. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbal).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Deputy Commissioner, Chittagong.
12. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
13. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. Mr. Md. Eftekharul Islam, Director, Department of Disaster Management 92-93 Mohakhali, Dhaka.
15. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
16. District Relief and Rehabilitation Officer (DRRO), Chittagong.
17. Mr. Md. Anwarul Islam, Project Implementation Officer (PIO), Lohagara, Chittagong.
18. PO to Additional Secretary (Admin), Ministry of Disaster Management and Relief, Dhaka.

  
(Mohammad Anowar Hossain)  
Senior Assistant Secretary

19.03.2018