

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Section)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.421.14.017-240

Date: 17.07.2018

Government Order

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for a delegation from Ministry of Disaster Management and Relief to attend an "Exposure Visit" during 17-24 August, 2018 (or nearest possible date) in Toronto, Canada.

Sl. No	Name and Designation
1	Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief
2	Mr. Md. Zakir Hossain Akanda, Additional Secretary, Ministry of Disaster Management and Relief
3	Mr. Mohammad Hussain, Deputy Secretary, Ministry of Disaster Management and Relief

1A. Mr. Md. Shah Kamal will be accompanied by his family members (Ms. Farjana Siddiqua, Ms. Fariha Kamal, Ms. Labiba Kamal and Mr. Fahad Bin Kabir and Ms. Sania Kamal). Expenses of their visit will be borne by themselves/their family.

1B. Mr. Md. Zakir Hossain Akanda will be accompanied by his family members (Ms. Syeda Nasima, Ms. Mehrin Binte Nasima). Expenses of their visit will be borne by themselves/their family.

1C. Mr. Mohammad Hussain will be accompanied by his family members (Ms. Fahmida Sultana, Ms. Raiha Tasharin, Ms. Rizma Tazmin). Expenses of their visit will be borne by themselves/their family.

2. The terms and conditions are as follows:

- a. The period of this visit and the time spent for travel and transit will be treated as on duty.
- b. They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency.
- c. USAID & World Vision will bear all the expenses of the participation.
- d. The Delegation will leave Dhaka for Toronto, Canada on 16 August, 2018 or on a nearer date and will leave Toronto, Canada for Dhaka on 25 August, 2018 or on a nearer date.
- e. They will not be allowed to stay abroad more than the approved period.
- f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (fifteen) days of their return in the country.

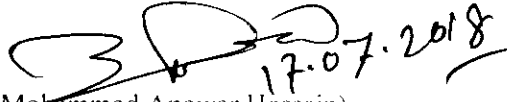
3. This order is issued with the approval of the competent authority.

Sd/-
(Mohammad Anowar Hossain)
Senior Assistant Secretary
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Copy Forwarded for kind information and necessary action to (not according to seniority) :

01. Cabinet Secretary, Cabinet Devison/Principal Secretary, Prime Minister's Office, Dhaka.
02. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
03. Secretary, Ministry of Foreign Affairs, Dhaka.
04. Secretary, Security Services Division/Public Security Division, Ministry of Home Affairs, Dhaka.
05. Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief, Dhaka.
06. H.E. High Commissioner, Canadian High Commission in Dhaka, Bangladesh United Nations Road Baridhara Dhaka 1212 Bangladesh.
07. H.E. High Commissioner, Bangladesh High Commission in Canada, 350 Sparks Street, Suite-1100 Ottawa, ON, K1R 7S8, Canada.
08. Director General, Immigration and Passports, Agargaon, Dhaka.
09. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
10. Mr. Md. Zakir Hossain Akanda, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
11. National Director, World Vision Bangladesh, Abedin Tower (2nd floor), 35, kemal Ataturk Avenue, Banani, Dhaka-1213.
12. Joint Secretary (Training/ Administration/ Services), Ministry of Disaster Management and Relief, Dhaka.
13. Director (America), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbal).
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
16. Mr. Mohammad Hussain, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
17. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
18. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
19. PO to Additional Secretary (Administration), Ministry of Disaster Management and Relief, Dhaka.
20. Mr./Ms.


(Mohammad Anowar Hossain)
Senior Assistant Secretary