

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Section)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.321.38.028.15-191

Date: 25.06.2018

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following delegation to participate in "Asian Ministerial Conference on Disaster Risk Reduction (AMCDRR) in Ulaanbaatar, Mongolia during 03-06 July, 2018" in compliance with the terms and conditions described in para 2.

No	Name of Participants	Remarks	Name of Sponsor Organization
1	Mr. Dharendra Debnath Shambhu, MP, Hon'ble Chairman Parliamentary Standing Committee on Ministry of Disaster Management and Relief	Team Leader	UNDP
2	Mr. Satya Brata Saha, Additional Secretary Ministry of Disaster Management and Relief	Member	Christian Aid
3	Mr. Mohammad Manirul Islam, Deputy Secretary Ministry of Disaster Management and Relief.	Member	UNISDR
4	Mr. Abu Taleb Md Moazzem Hossain, PS to Chairman Parliamentary Standing Committee on Ministry of Disaster Management and Relief	Member	UNDP
5	Mr. Shabbir Ahmmad, Deputy Secretary Ministry of Disaster Management and Relief	Member	UNDP
6	Mr. Md. Abu Masud, Deputy Secretary Ministry of Social Welfare	Member	Ministry of Social Welfare
7	Mr. Md. Kamruzzaman, Director Ministry of Foreign Affairs	Member	Ministry of Foreign Affairs
8	Mr. Md. Abu Taleb, Deputy Secretary Ministry of Women and Children Affairs	Member	UNWOMEN
9	Ms. Shahnowas Dilruba Khan, Additional Director Department of Women's Affairs, Ministry of Women and Children Affairs	Member	UNWOMEN
10	Mr. Mohammed Nikar Uz Zaman, Upazila Nirbahi Officer (UNO) Ukhia, Cox's Bazar	Member	American Redcross
11	Mr. Md. Rezaul Karim, Assistant Secretary (Camp in Charge) Kutuapalong Refugee Camp.	Member	American Redcross
12	Mr. Md. Anwar Hossain, Assistant Secretary Bangladesh National Parliament Secretariat	Member	American Redcross

2. The terms and conditions are as follows:

- a. The delegation will start their journey from Dhaka on a convenient date near to 02 July, 2018 and return to Dhaka on 07 July, 2018 or nearer date.
- b. The period of this visit and the time spent for travel and transit will be treated as on duty.
- c. They will draw their pay and allowances in local currency. no part of it shall be drawn in foreign currency.
- d. They will not be allowed to stay abroad more than the approved period.
- e. The delegation will submit a report on the visit within 15 (fifteen) days after their return from the visit.


3. This order is issued with the approval of the competent authority.

Sd/-
(Mohammad Anwar Hossain)
Senior Assistant Secretary
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Copy Forwarded for kind information and necessary action to (not according to seniority) :

01. Mr. Dharendra Debnath Shambhu. MP, Hon'ble Chairman, Parliamentary Standing Committee on Ministry of Disaster Management and Relief, Bangladesh National Parliament.
02. Secretary, Ministry of foreign affairs, (Attention: Mr. Md. Kamruzzaman, Director, Ministry of Foreign Affairs, Dhaka. He is being requested to take necessary action for issuing the visa on arrival in favour of the said delegation for AMCDRR- 2018 participation, Ulaanbaat, Mongolia)
03. Honorary Consul, Mongolian Honorary Consulate in Dhaka, Anchor Tower, 108 Bir Uttam C R Datta Road (1/1, Sonargaon Road), Dhaka.
04. H. E. Ambassador, Embassy of Mongolia in New Delhi, 34, Archbishop Makarios Marg 110003, New Delhi, India.
05. Mr. Satya Brata Saha, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
06. Refugee, Relief and Repatriation Commissioner (RRRC), Refugee, Relief and Repatriation Commissioner Officer, Cox's Bazar.
07. Director General, Department of Women's Affairs, Ministry of Women and Children Affairs, Dhaka.
08. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
09. Director General, Immigration and Passports, Agargaon, Dhaka.
10. Joint Secretary (Training/Services), Ministry of Disaster Management and Relief, Dhaka.
11. Deputy Commissioner, Cox's Bazar.
12. Director (Asia), Ministry of Foreign Affairs, Dhaka.
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Ms. Shahnawas Dilruba Khan, Additional Director, Department of Women's Affairs, Ministry of Women and Children Affairs, Dhaka.
15. Mr. Mohammad Manirul Islam, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
16. Mr. Shabbir Ahmmad, Deputy Secretary, Ministry of Disaster Management and Relief, Dhaka.
17. PS to Hon'ble Speaker, Bangladesh National Parliament.
18. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
19. Mr. Abu Taleb Md Moazzem Hossain, APS to Chairman, Parliamentary Standing Committee on Ministry of Disaster Management and Relief, Dhaka.
20. Mr. Md. Abu Masud, Deputy Secretary, Ministry of Social Welfare, Dhaka.
21. Mr. Md. Kamruzzaman, Director, Ministry of Foreign Affairs, Dhaka.
22. Mr. Md. Abu Taleb, Deputy Secretary, Ministry of Women and Children Affairs, Dhaka.
23. PS to Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
24. PS to Secretary, Ministry of Foreign Affairs/Public Security Division/Security Services Division, Ministry of Home Affairs/Prime Minister's Office/Bangladesh National Parliament Secretariat/Ministry of Social Welfare /Ministry of Women and Children Affairs/Ministry of Disaster Management and Relief, Dhaka.
25. Mr. Mohammed Nikar Uz Zaman, Upazila Nirbahi Officer (UNO), Ukhia, Cox's Bazar.
26. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
27. Mr. Md. Rezaul Karim, Assistant Secretary (Camp in Charge), Kutuapalong Refugee Camp.
28. Protocol Officer.....(All).Ministry of Disaster Management and Relief, Dhaka.
29. Mr. Md. Anwar Hossain, Assistant Secretary, Bangladesh National Parliament Secretariat.
30. PA to Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.


(Mohammad Anwar Hossain) 25.06.2018
Senior Assistant Secretary