

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Branch)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.005.17

Date- 24/01/2018

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in "Humanitarian Networks and Partnership Week (HNPW)" to be held in Geneva, Switzerland from 05-09 February, 2018.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of (1) Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief & (2) Mr. Md. Mohsin, Additional Secretary, Ministry of Disaster Management and Relief to participate in "Humanitarian Networks and Partnership Week (HNPW)" to be held in Geneva, Switzerland from 05-09 February, 2018 under the following terms and conditions:

- a. While participating in the event on journey to & from they will be treated as on duty.
 - b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
 - c. United Nations Development Programme (UNDP) will bear all the expenses of the participations. If UNDP doesn't bear the expenses of them according to their entitlement, rest of the expenses will be borne by Government of Bangladesh as per existing rules.
 - d. They will leave Dhaka for Geneva, Switzerland on 04 February, 2018 or on a nearer date and will leave, Geneva, Switzerland for Dhaka on 10 February, 2018 or on a nearer date.
02. This order is issued with approval of the competent authority.


Sd/-
(Sultana Sayeeda)
Joint Secretary (Training)
Tel: +88-02-9555088
E-mail: jstraining@modmr.gov.bd

Memo No-51.00.0000.250.25.005.17.11

Date- 24/01/2018

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Dhaka.
03. Mr. Md. Shah Kamal, Secretary, Ministry of Disaster Management and Relief, Dhaka.
04. Secretary, Ministry of Foreign Affairs/Home Affairs, Dhaka.
05. H.E. Ambassador, Embassy of Switzerland in Bangladesh, Bay's Edgewater, 8th Floor, Plot 12, North Avenue, Gulshan 2, Dhaka 1212.
06. H.E. Consular, Bangladeshi Consulate in Geneva, Switzerland, Rue de Lausanne 65, 1202 Genève, Switzerland.
07. Director General, Immigration and Passport, Agargaon, Dhaka.
08. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
09. Mr. Md. Mohsin, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
10. Director (Europe), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
13. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
14. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).


(Sultana Sayeeda)
Joint Secretary (Training)