

[To be substituted bearing same date and memo]
Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Section)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.250.25.023.16(Part-1)-45

Date: 27.02.2018

To: Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government approval to visit Thailand and Indonesia for "the Evaluation of Training Courses on Disaster Risk Reduction and Management under AIT, Thailand" during 22-27 April, 2018 or nearer date.

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following delegation from Ministry of Disaster Management and Relief to visit Thailand and Indonesia for "the Evaluation of Training Courses on Disaster Risk Reduction and Management under AIT, Thailand" during 22-27 April, 2018 or nearer date in compliance with the terms and conditions described in para 2.

Members of the Delegation:

Serial No	Name and Designation	Remarks
1	Mr. B M Muzammel Haque, MP, Hon'ble Member, Parliamentary Standing Committee on Ministry of Disaster Management and Relief	Head of Delegation
2	Ms. Momotaz Begom, MP, Hon'ble Member, Parliamentary Standing Committee on Ministry of Disaster Management and Relief	Member
3	Ms. Hapy Baral, MP, Hon'ble Member, Parliamentary Standing Committee on Ministry of Disaster Management and Relief	Member
4	Mr. Md. Golam Mostofa, Additional Secretary, Ministry of Disaster Management and Relief	Member
5	Mr. Md. Reaz Ahmed, Director General (Additional Secretary), Department of Disaster Management	Member
6	Mr. Mohammad Faizur Rahman, Additional Secretary, Ministry of Disaster Management and Relief	Member
7	Mr. Satyabrata Saha, Additional Secretary, Ministry of Disaster Management and Relief	Member
8	Mr. Mohammad Mominur Rahman, Director, Prime Minister's Office	Member

2. The terms and conditions:

- a. The delegation will start their journey from Dhaka for Thailand and Indonesia on a convenient date near to 21 April, 2018 and return to Dhaka on 28 April, 2018 or nearer date.
- b. The period of this visit and the time spent for travel and transit will be treated as on duty.
- c. They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency.
- d. All the expenses in this regard will be borne from MoDMR's Code no. "4840-Training expenses" of 2016-2017.
- e. They will not be allowed to stay abroad more than the approved period.
- f. The delegation will submit a report on the visit within 15 (Fifteen) days after their return from the visit.

3. This order is issued with the approval of the competent authority.

Sd/-
(Mohammad Anowar Hossain)
Senior Assistant Secretary
Tel: +88-02-9546054
E-mail: sastraining@modmr.gov.bd

Copy Forwarded for kind information and necessary action to (not according to seniority) :

1. Mr. Mr. B M Muzammel Haque, MP, Hon'ble Member, Parliamentary Standing Committee on Ministry of Disaster Management and Relief, Dhaka.
2. Ms. Momotaz Begom, MP, Hon'ble Member, Parliamentary Standing Committee on Ministry of Disaster Management and Relief, Dhaka.
3. Ms. Hapy Baral, MP, Hon'ble Member, Parliamentary Standing Committee on Ministry of Disaster Management and Relief, Dhaka.
4. Senior Secretary, Ministry of Public Administration/Bangladesh National Parliament Secretariat.
5. Secretary, Ministry of Foreign Affairs, Dhaka.
6. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Dhaka.
7. Secretary, Prime Minister's Office, Tejgaon, Dhaka.
8. H.E. Ambassador, Thai Embassy in Dhaka, Bangladesh, House No. 14, Road No. 11, Baridhara, Dhaka-1212.
9. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Thailand, 47/8, Ekamai Soi 30, Sukhumbit 63, Bangkok 10110, Thailand.
10. H.E. Ambassador, Indonesian Embassy in Dhaka, Road No. 53 Plot No. 14 Gulshan - 2, Dhaka 1212.
11. H.E. Ambassador, Bangladesh Embassy in Jakarta, Indonesia, Jalan Karang Asem Utara, Blok C4, No-12, Kav 42, Kuningan, Jakarta Selatan 12950, Indonesia.
12. Mr. Md. Golam Mostofa, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
13. Mr. Md. Reaz Ahmed, Director General (Additional Secretary), Department of Disaster Management, Dhaka.
14. Mr. Mohammad Faizur Rahman, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
15. Mr. Satyabrata Saha, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
16. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
17. Director General, Immigration and Passport, Agargaon, Dhaka.
18. Dr. Jonathan Shaw, Executive Director, Asian Institute of Technology (AIT), P.O. Box 4, Klong Nueng, Klong Luang, Pathumthani 12120, Thailand.
19. Mr. Mohammad Mominur Rahman, Director, Prime Minister's Office Tejgaon, Dhaka.
20. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
21. Director, Hazrat Shahjalal International Airport, Dhaka.
22. PS to Hon'ble Speaker, Bangladesh National Parliament.
23. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
24. PS to Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
25. PS to Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
26. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
27. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
28. Protocol Officer.....(All), Ministry of Disaster Management and Relief, Dhaka.


(Mohammad Anowar Hossain)
Senior Assistant Secretary

02.04.2018