

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Branch)  
Bangladesh Secretariat, Dhaka  
www.modmr.gov.bd

Memo No-51.00.0000.321.38.033.17

Date- 04-12-2017

To : Chief Accounts Officer  
Ministry of Disaster Management and Relief  
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in training workshop on "Seasonal Climate Forecasts Mechanism in the Region" to be held from 06-08 December, 2017 in GIDM Campus, Gandhinagar, Gujarat, India.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to (1) Mr. Md. Harun or Rashid Mollah, Director (Joint Secretary), Department of Disaster Management and (2) Mr. Abdul Quader, Senior Assistant Secretary, Ministry of Disaster Management and Relief participate in training workshop on "Seasonal Climate Forecasts Mechanism in the Region" to be held from 06-08 December, 2017 in GIDM Campus, Gandhinagar, Gujarat, India under the following terms and conditions:

- a. During participation on the workshop and on journey to & from they will be treated as on duty.
  - b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
  - c. Bangladesh government will bear DSA and organizing authority will bear others expenses of the participations.
  - d. They will leave Dhaka for Gujarat, India on 05 December, 2017 or on a nearer date and will leave Gujarat, India for Dhaka on 09 December, 2017 or on a nearer date.
  - e. They will not be allowed to stay abroad more than approved period.
  - f. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of their return in the country.
02. This order is issued with approval of the competent authority.

Sd/-  
(Sultana Sayeeda)  
Deputy Secretary (Training)  
Tel: +88-02-9555088  
E-mail: dstraining@modmr.gov.bd

Memo No-51.00.0000.321.38.033.17-235

Date- 04-12-2017

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration, Dhaka.
02. Secretary, Ministry of Foreign Affairs/Home Affairs, Dhaka.
03. H.E. High Commissioner for the People's Republic of Bangladesh in New Delhi, EP-39, Dr. S. Radhakrishnan marg, Chanakyapuri, new Delhi, Delhi 110021, India.
04. H.E. High Commissioner of India in Bangladesh, House no-2, Road-142, Gulshan-1, Dhaka-1212.
05. Director General, Immigration and Passport, Agargaon, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
07. Mr. Md. Harun or Rashid Mollah, Director (Joint Secretary), Department of Disaster Management, Dhaka.
08. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
09. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Mr. Abdul Quader, Senior Assistant Secretary, Ministry of Disaster Management and Relief, Dhaka.
11. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
12. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).

  
(Sultana Sayeeda)  
Deputy Secretary (Training)