

Government of the People's Republic of Bangladesh  
Ministry of Disaster Management and Relief  
(Training Section)  
Bangladesh Secretariat Dhaka  
[www.modmr.gov.bd](http://www.modmr.gov.bd)

Memo No-51.00.0000.250.25.032.11-306

Date-11-10-2018

**Government Order**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Mohammad Faizur Rahman, Additional Secretary, Ministry of Disaster Management and Relief to participate in workshop on "Disaster Risk Management, Fukushima, Japan during 29-31 October, 2018" under the following terms and conditions:

- a. The period of this workshop and the time spent for travel and transit will be treated as on duty;
- b. He will draw his pay & allowances in local currency, no part of it shall be drawn in foreign currency;
- c. Asian Development Bank Institute (ADBI) will bear all the expenses of the participation. If the organizer doesn't bear the expenses of the participant according to his entitlement, rest of the expenses will be borne by Government of Bangladesh as per existing rules.
- d. He will leave Dhaka for Japan on 28 October, 2018 or on a nearer date and will leave Japan for Dhaka on 01 November, 2018 or on a nearer date;
- e. He will not be allowed to stay abroad more than the approved period;
- f. He has to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of his return to the country.

02 This order is issued with approval of the competent authority.

Sd/-  
(Mohammad Anowar Hossain)  
Senior Assistant Secretary  
Tel: +88-02-9546054  
E-mail: [sastraining@modmr.gov.bd](mailto:sastraining@modmr.gov.bd)

Memo No-51.00.0000.250.25.032.11-306

Date-11-10-2018

Copy forwarded for kind information and necessary action to (Not according to seniority):

01. Senior Secretary, Ministry of Foreign Affairs.
02. Secretary, Ministry of Public Administration/Security Services Division/Public Security Division. Ministry of Home Affairs, Dhaka.
03. H.E. Ambassador, Embassy of Japan in Bangladesh, Plot No.5 & 7, Dutabash Road, Baridhara,Dhaka-1212.
04. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Japan, 4/15/15 Meguro, Megruro-ku Tokyo-153-0063.
05. Director General, Immigration and Passports, Agargaon, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
07. Mr. Mohammad Faizur Rahman, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
08. Joint Secretary (Training), Ministry of Disaster Management and Relief, Dhaka.
09. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Not Verbal/letter of introduction).
10. Director, Hazrat Shajalal International Airport, Dhaka.
11. PS to Hon'ble Minister, Ministry of Disaster Management and Relief, Dhaka.
12. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
13. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
14. PO to Additional Secretary (Training/Administration), Ministry of Disaster Management and Relief, Dhaka.

(Mohammad Anowar Hossain)  
Senior Assistant Secretary

11.10.2018