

Government of the People's Republic of Bangladesh
Ministry of Disaster Management and Relief
(Training Section)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No-51.00.0000.250.25.004.17- 48

Date- 27/02/2018

To : Chief Accounts Officer
Ministry of Disaster Management and Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to participate in Training Programme on "Heat Wave Preparedness and Response in SAARC Region" to be held in GIDM, Gandhinagar, Gujarat, India on 08-10 March, 2018.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to (1) Mr. Md. Majedur Rahman, Senior Assistant Chief, Ministry of Disaster Management and Relief (2) Mr. Mohammad Nurul Islam, District Relief and Rehabilitation Officer (DRRO), Jessore and (3) Mr. Shojib Kumar Chakraborty, Sub-divisional Engineer, Department of Disaster Management to participate in Training Programme on "Heat Wave Preparedness and Response in SAARC Region" to be held in (GIDM), Gandhinagar, Gujarat, India on 08-10 March, 2018 under the following terms and conditions:

- a. During participation on the training and on journey to & from they will be treated as on duty.
 - b. They will draw their pay & allowances in local currency, no part of it shall be drawn in foreign currency.
 - c. The Government of India will bear all the expenses (except pocket allowance) of the said training.
 - d. They are entitled to draw Pocket Allowance equivalent to 30% of the Comprehensive Allowance as stated in the Office Memorandum no. AMa/AaBi/Ex.Control-2/2 (19)/2000-04/Part-1/221(1000) of the Finance Division, Dated: 9 October, 2012 (Paragraph 7 ka and 11) with the latest amendment (circular of Finance Division no.07.152.099.00.001.2004-35 dated 24/08/2015) and Office Memorandum no. aMa/AaBi/Ex.Control-2/2(19)/2000-04/part-1/67 of the Finance Division, Dated: 10 March, 2013 for the travel period.
 - e. They will leave Dhaka for Gujarat, India on 07 March, 2018 or on a nearer date and will leave Gujarat, India for Dhaka on 11 March, 2018 or on a nearer date.
 - f. They will not be allowed to stay abroad more than approved period.
 - g. They have to submit a report to the Ministry of Disaster Management and Relief within 15 (Fifteen) days of their return in the country.
 - h. Ex-Bangladesh leave for the duration of 11-20 March, 2018 has been granted on behalf of Mr. Md. Majedur Rahman, Senior Assistant Chief. Accordingly he will be accompanied by his spouse Mst Dulaly Begum, Daughter Sharaban Tahura and son Abir Arifin will leave Bangladesh for Gujarat, India on 07 March, 2018 or nearer date. Expenses of his family members' visit will be borne by the officer himself.
02. This order is issued with the approval of the competent authority.

Sd/-
(Mohammad Anowar Hossain)
Senior Assistant Secretary
Tel: +88-02-9546054
E-mail: jstraining@modmr.gov.bd

Copy forwarded for kind information and necessary action to: (Not according to seniority):

01. Secretary, Ministry of Foreign Affairs/Public Security Division, Ministry of Home Affairs/Ministry of Planning, Dhaka.
02. H.E. High Commissioner for the People's Republic of Bangladesh in New Delhi, EP-39, Dr. S. Radhakrishnan marg, Chanakyapuri, new Delhi, Delhi 110021, India.
03. H.E. High Commissioner of India in Bangladesh, House no-2, Road-142, Gulshan-1, Dhaka-1212.
04. Director General, Department of Disaster Management, 92-93, Mohakhali C/A, Dhaka.
05. Director General, Immigration and Passport, Agargaon, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
07. Deputy Commissioner, Jessore.
08. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
19. Director, Hazrat Shahjalal International Airport, Dhaka.
10. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
11. Mr. Md. Majedur Rahman, Senior Assistant Chief, Ministry of Disaster Management and Relief, Dhaka.
12. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
13. Mr. Mohammad Nurul Islam, District Relief and Rehabilitation Officer (DRRO), Jessore.
14. Mr. Shojib Kumar Chakraborty, Sub-divisional Engineer, Department of Disaster Management, Dhaka.
15. Office copy.


(Mohammad Anowar Hossain) 27.02.2018
Senior Assistant Secretary