

Government of the People's Republic of Bangladesh
Ministry of Disaster Management & Relief
(Training Section)
Bangladesh Secretariat, Dhaka
www.modmr.gov.bd

Memo No. 51.00.0000.250.25.023.16(Part-1)

Date: 27.02.2018

To: Chief Accounts Officer
Ministry of Disaster Management & Relief
16, Abdul Gani Road, Dhaka-1000.

Subject: Government Order to visit Thailand and Indonesia for evaluation of "Training Course on Disaster Risk Reduction and Management" from 12-17 March, 2018 or 06 (six) days from the date of travelling.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh delegation from Ministry of Disaster Management and Relief to visit Thailand and Indonesia for evaluation of "Training Course on Disaster Risk Reduction and Management" from 12-17 March, 2018 or 06 (six) days from the date of travelling.

Name of participants:

No	Name and Designation	Remarks
1	Mr. B.M. Muzammel Haque, MP and Member, Standing Committee on Ministry of Disaster Management & Relief	Team Leader
2	Ms. Momotaz Begom, MP and Member, Standing Committee on Ministry of Disaster Management & Relief	Member
3	Ms. Happy Boral, MP and Member, Standing Committee on Ministry of Disaster Management & Relief	Member
4	Mr. Md. Golam Mostofa, Additional Secretary, Ministry of Disaster Management & Relief	Member
5	Mr. Md Reaz Ahmed, Director General (Additional Secretary), Department of Disaster Management	Member
6	Mr. Md. Faizur Rahman, Additional Secretary, Ministry of Disaster Management and Relief	Member
7	Mr. Satyabrata Saha, Additional Secretary, Ministry of Disaster Management and Relief	Member
8	Mr. Mohammad Mominur Rahman, Director, Prime Minister's Office	Member

2. The terms and conditions are as follows:


- a. While participating the visit and on journey to & from, they will be treated as on duty.
- b. They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency.
- c. All the expenses in this regard will be borne from MoDMR's Code no. "4840-Training expenses" of 2016-2017.
- d. They will leave Dhaka for Thailand on 11 March, 2018 or on a nearer date and will leave Thailand for Dhaka on 18 March, 2018 or on a nearer date.
- e. They will not be allowed to stay abroad more than 06 (six) days from the date of travelling.

3. This order is issued with the approval of the competent authority.

Sd/-
(Mohammad Anwar Hossain)
Senior Assistant Secretary
Tel: +88-02-9546054
E-mail: jstraining@modmr.gov.bd

Copy Forwarded for kind information and necessary action to (not according to seniority) :

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Mr. B.M. Muzammel Haque, MP and Member, Standing Committee on Ministry of Disaster Management & Relief, Dhaka.
3. Ms. Momotaz Begom, MP and Member, Standing Committee on Ministry of Disaster Management & Relief, Dhaka.
4. Ms. Happy Boral, MP and Member, Standing Committee on Ministry of Disaster Management & Relief, Dhaka.
5. Senior Secretary, Ministry of Public Administration, Dhaka.
6. Senior Secretary, Bangladesh National Parliament.
7. Secretary, Prime Minister's Office, Tejgaon, Dhaka.
8. Secretary, Ministry of Foreign Affairs/Public Security Division, Ministry of Home Affairs, Dhaka.
9. H.E. Ambassador, Thai Embassy in Dhaka, Bangladesh, House No. 14, Road No. 11, Baridhara, Dhaka-1212.
10. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Thailand, 47/8, Ekamai Soi 30, Sukhumbit 63, Bangkok 10110, Thailand.
10. H.E. Ambassador, Indonesian Embassy in Dhaka, Road No. 53 Plot No. 14 Gulshan - 2, Dhaka 1212.
11. H.E. Ambassador, Bangladeshi Embassy in Jakarta, Indonesia, Jalan Karang Asem Utara, Blok C4, No-12, Kav 42, Kuningan, Jakarta Selatan 12950, Indonesia.
12. Mr. Md. Golam Mostofa, Additional Secretary, Ministry of Disaster Management & Relief, Dhaka.
13. Mr. Md Reaz Ahmed, Director General (Additional Secretary), Department of Disaster Management, Dhaka.
14. Mr. Md. Faizur Rahman, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
15. Mr. Satyabrata Saha, Additional Secretary, Ministry of Disaster Management and Relief, Dhaka.
16. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
17. Director General, Immigration and Passport, Agargaon, Dhaka.
18. Dr. Jonathan Shaw, Executive Director, Asian Institute of Technology (AIT), P.O. Box 4, Klong Nueng, Klong Luang, Pathumthani 12120, Thailand.
19. Mr. Mohammad Mominur Rahman, Director, Prime Minister's Office Tejgaon, Dhaka.
20. Director (Asia), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbale).
21. Director, Hazrat Shahjalal International Airport, Dhaka.
22. PS to Hon'ble Speaker, Bangladesh National Parliament.
23. PS to Secretary, Ministry of Disaster Management and Relief, Dhaka.
24. System Analyst, Ministry of Disaster Management and Relief, Dhaka (For uploading to website).
25. Protocol Officer, Ministry of Disaster Management and Relief, Dhaka.


(Mohammad Anowar Hossain)
Senior Assistant Secretary